



Employment Opportunities

The Town of St. Paul Aquatic Centre is looking for **Guest Services Representatives**, **Junior Lifeguards** and **Senior Lifeguards** to join our team. These positions will be permanent part time positions.

GSR responsibilities include:

- Be courteous and assist public at all times
- Perform customer services duties including admission sales and program registrations
- Administers first aid treatment and emergency response procedures as required
- Assists with the routine maintenance and daily cleanliness of the facility
- Enforces pool rules and Alberta health regulations with patrons
- Participation in our health and safety program

GSR qualifications include:

- Minimum age requirement of 15 years of age
- First Aid, CPR and AED certification is an asset (or willingness to attain)

Junior Lifeguard responsibilities include:

- Provides a clean and safe environment for all patrons
- Administers first aid treatment and emergency response procedures as required
- Performs duties of a lifeguard in a professional manner
- Enforces pool rules and Alberta health regulations with patrons
- Assists with the routine maintenance and daily cleanliness of the pool
- Participation in our health and safety program

Junior Lifeguard qualifications include:

- Minimum age requirement of 16 years of age
- Lifeguarding Society National Lifeguard Certificate (requirement-will train successful applicant)
- First Aid, CPR and AED certification (requirement-will train successful applicant)

Senior Lifeguard responsibilities include:

- Provides a clean and safe environment for all patrons
- Administers first aid treatment and emergency response procedures as required
- Completes daily pool operations, maintenance and chemical checks
- Performs duties of a lifeguard and instructor in a professional manner
- Enforces pool rules and Alberta health regulations with patrons
- Provides leadership to other staff members
- Participation in our health and safety program

Senior Lifeguard qualifications include:

- Minimum age requirement of 18 years of age

- Lifesaving Society National Lifeguard Certificate (requirement-will train successful applicant)
- First Aid, CPR and AED certification (requirement-will train successful applicant)
- Water Safety Instructor is an asset
- Knowledge of pool operations

Applicants are asked to please indicate the position they are applying for on their cover letter. Please send a cover letter and resume with two references to:

Aquatic Center Manager

Phone: (780) 645-3388

Email: rsimons@town.stpaul.ab.ca

Applications will be accepted until Friday, October 17, 2025 at 4:30 pm

Please note the successful candidates will be required to provide a criminal record check prior to their first day of work.

We appreciate and consider all applications submitted, however, only those selected for an interview will be contacted.