



Employment Opportunities

The Town of St. Paul Aquatic Centre is looking for **Guest Services Representatives**, **Junior Lifeguards** and **Senior Lifeguards** to join our team. These positions will be permanent part time positions.

GSR responsibilities include:

- Be courteous and assist public at all times
- Perform customer services duties including admission sales and program registrations
- Administers first aid treatment and emergency response procedures as required
- Assists with the routine maintenance and daily cleanliness of the facility
- Enforces pool rules and Alberta health regulations with patrons
- Participation in our health and safety program

GSR qualifications include:

- Minimum age requirement of 15 years of age
- First Aid, CPR and AED certification is an asset (or willingness to attain)

Junior Lifeguard responsibilities include:

- Provides a clean and safe environment for all patrons
- Administers first aid treatment and emergency response procedures as required
- Performs duties of a lifeguard in a professional manner
- Enforces pool rules and Alberta health regulations with patrons
- Assists with the routine maintenance and daily cleanliness of the pool
- Participation in our health and safety program

Junior Lifeguard qualifications include:

- Minimum age requirement of 16 years of age
- Lifeguarding Society National Lifeguard Certificate (requirement-will train successful applicant)
- First Aid, CPR and AED certification (requirement-will train successful applicant)

Senior Lifeguard responsibilities include:

- Provides a clean and safe environment for all patrons
- Administers first aid treatment and emergency response procedures as required
- Completes daily pool operations, maintenance and chemical checks
- Performs duties of a lifeguard and instructor in a professional manner
- Enforces pool rules and Alberta health regulations with patrons
- Provides leadership to other staff members
- Participation in our health and safety program

Senior Lifeguard qualifications include:

- Minimum age requirement of 18 years of age
- Lifesaving Society National Lifeguard Certificate (requirement-will train successful applicant)
- First Aid, CPR and AED certification (requirement-will train successful applicant)
- Water Safety Instructor is an asset
- Knowledge of pool operations

Applicants are asked to please indicate the position they are applying for on their cover letter. Please send a cover letter and resume with two references to:

Human Resources Coordinator

Phone: (780) 645-1767

Email: humanresources@town.stpaul.ab.ca

Applications will be accepted until September 26, 2023 @ 4:30 pm MST

Please note the successful candidates will be required to provide a criminal record check prior to their first day of work.

The Town of St. Paul thanks all applicants for their interest. Only those selected applicants will be contacted for further information and follow-up.