



**PROTECTIVE SERVICES**  
**FIRE DEPARTMENT**  
**MUNICIPAL ENFORCEMENT**  
**EMERGENCY MANAGEMENT**

## **Community Peace Officer Level 1**

**Job Type:** Permanent Full-Time (40 hours/week)

**Department:** Municipal Enforcement

**Reports to:** Director of Protective Services

The Town of St. Paul has an exciting career opportunity for two Community Peace Officers. Reporting to the Director of Protective Services, the Community Peace Officer Level 1 will be responsible for the enforcement and education programs of all Town of St. Paul Bylaws, including animal control, and relevant Provincial Legislation for which they have received appointments.

### **Required Qualifications:**

- The successful candidate will possess a Post-Secondary certificate in Law Enforcement, or have extensive experience in policing or community peace officer work. A combination of education, training and experience may also be considered.
- A minimum of two years' experience is preferred, along with extensive knowledge of applicable provincial legislations, and applicable municipal bylaws.
- Ability to receive appointment as a CPO1 by Alberta Justice and Solicitor General.
- Must be able to obtain (and retain) an RCMP issued Enhanced Reliability Security Clearance.
- Strong organizational, oral and written communication skills, along with effective customer-service skills are required.
- Possess a valid Class 5 Operator's License.
- Valid First Aid/CPR certificate.

**Remuneration: \$69,788 to \$85,830** This position is eligible for the Town's standard benefit package.

Applications, including a resume, cover letter, and references, to be submitted via email (Word format). Competition closes November 25, 2022. For additional information, please contact:

**Trevor Kotowich, Director of Protective Services**

**Phone: 780-645-4100**

**Email: [tkotowich@town.stpaul.ab.ca](mailto:tkotowich@town.stpaul.ab.ca)**

5101 – 50 Street  
Phone: (780)645-4100

Box 1480  
Email: [tkotowich@town.stpaul.ab.ca](mailto:tkotowich@town.stpaul.ab.ca)

St. Paul, Alberta T0A 3A0  
Fax: (780)645-2942