



PROTECTIVE SERVICES
FIRE DEPARTMENT
MUNICIPAL ENFORCEMENT
EMERGENCY MANAGEMENT

Supervisor – Level 1 Community Peace Officer

Job Type: Permanent Full-Time (32-40 hours/week)

Department: Municipal Enforcement

Reports to: Director of Protective Services/Fire Chief

The Supervisor of St. Paul Municipal Enforcement is accountable for directing the activities and day to day operations of the Municipal Enforcement Department and staff, and to ensure all policies and procedures in accordance with municipal and provincial legislation are adhered to. This position is also responsible for providing leadership and guidance to all Municipal Enforcement Department staff members.

Required Qualifications:

- The successful candidate will possess a Post-Secondary certificate in Law Enforcement, or have extensive experience in policing or community peace officer work. A combination of education, training and experience may also be considered.
- Ten years' supervisory experience is required, along with extensive knowledge of applicable provincial legislations, and applicable municipal bylaws.
- Ability to receive appointment as a CPO1 by Alberta Justice and Solicitor General.
- Must be able to obtain (and retain) an RCMP issued Enhanced Reliability Security Clearance.
- Strong organizational, oral and written communication skills.
- Possess a valid Class 5 Operator's License with the GDL restrictions removed.
- Valid First Aid/CPR certificate.

Remuneration is currently under review. This position is eligible for the Town's standard benefit package.

Applications, including a resume, cover letter, and references, to be submitted via email (Word format). Competition closes December 14, 2020. For additional information, please contact:

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