

Last Updated: October 29, 2018

Committee Name Appointed Council Member(s) Members-at-Large
\*Alberta Bilingual Municipalities Association Mayor Miller n/a

**Councillor Boisvert** 

\*Alberta Bilingual Municipalities Association Mayor Miller n,
(ABMA) Kim Heyman, CAO

**Organizer: Suzanne Prevost** 

<u>Description:</u> In fall 2010, the Conseil de développement économique de l'Alberta (CDÉA) launched the "Concerto" initiative, known today as ABMA (Alberta Bilingual Municipalities Association). The vision of this initiative is to maximize the economic prosperity of bilingual municipalities. The following four components of economic development were identified as: Tourism Development, Recruitment and Employability, Attraction of Francophone/Bilingual Business Investors and Sustainable Development and Green Energy Projects. There are no member terms, no obligation for municipalities in their membership terms.

\*Alberta HUB Councillor Ward n/a

Rotating per meeting Alphabetically (Alternate)

**Executive Director: Bob Bezpalko** 

<u>Description:</u> The North-East Alberta Information HUB Ltd. Also known as "Alberta HUB", they are the Regional Economic Development Alliance (REDA) of Northeast Alberta. Alberta HUB consists of an Executive Team, Board of Directors, and Membership work together to ensure a strong alliance is maintained with our local communities, businesses/industries, post-secondary educational institutions and government partners. Council Committee members are appointed on a yearly basis.

\*Alberta's Lakeland Destination Marketing Councillor Eamon n/a

Organization (DMO) or Travel Lakeland (brand) Councillor Boisvert (Alternate)

Organizer: Marianne Janke

<u>Description</u>: Alberta's Lakeland Destination Marketing Organization (DMO) is a member-based, not-for-profit organization that has been serving the tourism industry in Northeast Alberta since 1977. Their mandate is tourism promotion and development of the region known as Alberta's Lakeland. Council Committee members are appointed on a yearly basis.

\*Champions For Change Councillor Ward Penny Fox, Chair
Harvey Smyl, Parks & Rec Director Donna Desjardins

Organizer: Penny Fox Charlotte Hedin

er: Penny Fox Charlotte Hedin <u>Sub-Committee:</u> Amil Shapka / Ga

<u>Sub-Committee:</u> Amil Shapka / Gary Ward / Herman Poulin / Downtown Revitalization Harvey Smyl, Parks & Rec Director / Linda Sallstrom, Chamber of Commerce

<u>Description</u>: The vision of St. Paul Champions for Change is dedicated to people-centered, sustainable development for the purpose of advancing the common good, stimulating active citizen participation in community well-being and positively impacting the quality of life for St. Paul and area residents now and on behalf of future generations. Council Committee members are appointed on a yearly basis.

\*Community Futures St. Paul-Smoky Lake Councillor Ward n/a

Councillor Taylor

Organizer: Penny Fox

<u>Description:</u> Community Futures St. Paul - Smoky Lake is a community driven, non-profit organization that is guided by a volunteer Board of Directors. The Board is made up of local business people who bring extensive knowledge and experience of the area's economy. Our Board members represent our region's population and main economic sectors. The role of the Board is to establish our organization's priorities, monitor our performance, and be accountable to key stakeholders, such as local, provincial and federal governments. Board members may serve a maximum of 9 years consecutively.

\*Evergreen Regional Waste Management Councillor Taylor n/a
Corporation Councillor Boisvert (Alternate)

Manager: Paul Poulin

<u>Description:</u> Evergreen Regional Waste Management Services Commission is governed by a Commission consisting of two elected officials from each of the partnering municipalities. The individual partnering Municipal Councils appoint the Representatives from their Council to represent their municipality. Each Council appoints a Designate, and an Alternate. The Representatives length of term on the Commission is usually based upon their term as an elected



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official on council. Some municipalities appoint their Representatives annually. Each municipality has only one vote; the Alternate and Designate are both at the table to discuss the issues, together the two Representatives decide how to vote for their Municipality. Council Committee members are appointed on a yearly basis, preferred 4 year term.

\*Elk Point/St. Paul Regional Water Commission

**Mayor Miller** 

Kim Heyman, CAO

Organizer: Ken Gwozdz, CAO Town of Elk Point

Description: Under the Elk Point/St. Paul Regional Water Commission Act, this is a regional commission between the Town of Elk Point and County of St. Paul No. 19. The Town's members on this Committee has no voting powers. Town Council recommends that the term of the appointment remain the same as the 4 year Council term.

Family & Community Support Services (FCSS)

**Councillor Noel Councillor Eamon**  Roxanne Bergheim, Chair: Term expires Dec 31/22

Organizer: Lynn Smid, FCSS Director

Amelia Harmse: Term expires Dec 31/23 Lucie Mahe: Term expires Dec 31/20

n/a

n/a

Description: The FCSS is an 80/20 funding partnership between the Government of Alberta and the Municipality. The FCSS promotes and encourages citizen awareness and participation in programming and intervention programs. The Board acts as a liaison between Council and community groups, recommends social policies, by assisting and providing direction in program development and management. The Bylaw states that the Town Council members are appointed at annual organizational meeting.

**Fire Protection** Mayor Miller

**Councillor Ward** 

**Councillor Noel (Chair)** Organizer: Trevor Kotowich, Fire Chief

Description: This Committee promotes safety, health and welfare of people and the protection of people and property and for services provided by the Town of St. Paul. This The Joint St. Paul Fire Services Committee will consist of two elected officials from the Town, the Mayor of the Town, two elected officials from the County, the Reeve of the County, Town CAO, County CAO, Town Fire Chief, Ashmont and Mallaig Fire Chief or designate, and County Fire Guardian. Only elected officials will possess voting rights. There are no member terms stated in the Bylaw.

**Marketing Committee** 

Kim Heyman, CAO

2 Members-at-Large

Organizer: Sarah Burton, Executive Assisant

Harvey Smyl, Parks & Rec Director Councillor Eamon: Term expires Dec 31/19 Councillor Boisvert: Term expires Dec 31/19 (Chamber of Commerce & DMO)

Description: This Committee's focus is to promote the Town of St. Paul. This Committee is responsible for organizing the Town of St. Paul's promotional items, brochures, and/or events. Each Council member are appointed to a 2 year term as per the Terms of Reference.

\*MD of St. Paul Foundation

**Mayor Miller** Councillor Noel n/a

Organizer: Brigitte Sakaluk

Description: The M.D. of St. Paul Foundation was incorporated in 1995 as a Management Body under the Alberta Housing Act. The incorporating Ministerial Order empowers the Foundation to provide subsidized housing for senior individuals and couples, families and non-senior individuals; names the member municipalities; and provides bylaws under which the Board of Directors and staff operate. County of St. Paul, Town of St. Paul and Town of Elk Point are members of the Foundation. The Appendix in the Ministerial Order states that Council members are appointed for annually. Town Council recommends that the term of the appointment remain the same as the 4 year Council term.

**Municipal Planning Commission (MPC)** 

**Councillor Boisvert** 

n/a

Organizer: Aline Brousseau, Director of

**Councillor Noel** 

**Planning & Legislative Services** 

**Councillor Eamon** 

<u>Description:</u> The MPC services serves as the Development Authority for discretionary uses under the Land Use Bylaw. As well, as any other applications or variances that the Development Officer's refer to the Commission. The Commission meets as required. No person who is a Member of the SDAB shall be appointed to the MPC. The Bylaw states that the term shall be one 1 year and may be re-appointed upon expiry of the members training.



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\*North-East Muni-Corr Ltd. Mayor Miller n/a

**Councillor Boisvert (Alternate)** 

Organizer: Marianne Janke

<u>Description:</u> NE Muni-Corr Ltd is a not-for-profit entity with a board that is made up of representation from 10 municipalities, which together acquired the land base from CNR. These dedicated partners negotiated for the rail right of way in 1999 to provide this benefit to the entire region, and to the tourism sector in Alberta. It is preferred that the Directors remain on the Board for a 4 year term. Councillors are appointed as Directors to the board.

\*Northern Lights Library System (NLLS) Councillor Noel n/a

Organizer: Julie Walker, Director Councillor deMoissac (Alternate)

St. Paul Municipal Library

Organizer: Harpreet Chaggar, Chair

<u>Description:</u> The Northern Lights Library System (NLLS) is one part of the seven regional library systems across Alberta, helping deliver comprehensive, efficient library services to all Albertans, regardless of where they live. NLLS holds quarterly meetings. Town Council recommends that the term of the appointment remain the same as the 4 year Council term.

<u>Description:</u> The staff and volunteers of St. Paul Municipal Library provide literacy-related services and programs to our community. Town Council is a term of up to 3 years. Board members are eligible to be appointed for only 2 additional consecutive terms of office.

\*North Saskatchewan Watershed Alliance Councillor Noel n/a
Councillor Ward (Alternate)

<u>Description:</u> Municipalities in the North Saskatchewan River watershed in Alberta contribute funding on a per capita basis. The NSWA mission is to protect and improve water quality, water quantity (instream flow) and the health of our watershed by: seeking, developing and sharing knowledge; facilitating partnerships and collaborative planning; and working in an adaptive management process.

Physician Recruitment Committee Mayor Miller n/a

**Councillor Boisvert (Alternate)** 

Organizer: Sarah Burton, Executive Assistant Kim Heyman, CAO

<u>Description:</u> The Committee was formed to assist in attracting physicians and specialists in the Town of St. Paul. Town Council recommends that the term of the appointment remain the same as the 4 year Council term.

Recreation Board <u>2 Members of Town Council:</u> <u>County of St. Paul</u>

(Parks and Recreation Board)

Councillor Boisvert: Term expires Dec 31/19

Leo deMoissac: Term expires Dec 31/21

Councillor deMoissac: Term expires Dec 31/19

Ron Wirsta: Term expires Dec 31/21

Organizer: Harvey Smyl, Director of Parks & <u>Town of St. Paul</u>
Recreation 2 Members of County Council: Corey deMoissac

Recreation 2 Members of County Council: Corey deMoissac: Term expires Dec 31/21
Councillor Cliff Martin: Term expires Oct 18/21 Jeremy Blanchette: Term expires Dec 31/21
Councillor Dale Hedrick: Term expires Oct 18/21 Maurice Brousseau: Term expires Dec 31/21

<u>Description:</u> The mandate of the Board includes Town Parks and Recreation programming, services, facilities, and amenities overseen by the Director. This includes, but is not limited to, the St. Paul golf course, tourism centre, aquatic facility, arenas, community recreation centre, halls, parks, playgrounds, campgrounds, sports fields, and trails.

\*Regional Assessment Review Board Councillor Taylor

Organizer: Municipal Affairs

(CARB/LARB)

<u>Description:</u> Residential property with three or fewer dwelling units, farmland, or a tax notice, other than a property tax notice, will be heard by a Local Assessment Review Board (LARB). Residential property with four or more dwelling units or non-residential property will be heard by a Composite Assessment Review Board (CARB). Municipal Affairs provides training for LARB and CARB. Certified Members are required to complete their refresher

training every 3 years.



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\*Regional Emergency Management **Councillor Ward** n/a

Kim Heyman, CAO **Bert Pruneau, Deputy Director** Organizer: Director of Emergency

Management

Description: The mandate of the Region of St. Paul Emergency Advisory Committee is to advise the Council of the Town/County of St. Paul; Town of Elk

Point and Summer Village of Horseshoe Bay regarding the coordination of the regional emergency management program/plan within the region. Bylaw 1209 doesn't dictate set terms. Town Council recommends that the term of the appointment remain the same as the 4 year Council term.

**Councillor Eamon** \*Regional Joint Health & Safety Committee Lynn Smid, FCSS Director Brian Brooks, Employee

Organizer: Director of Emergency

Management

<u>Description:</u> The mandate of the Region of St. Paul Joint Health and Safety Committee is to advise and provide a consultative forum that can effectively address the health and safety matters arising regarding the regional safety program/plan to the Council of the Town/Count of St. Paul; and Town of Elk Point. The Terms of Reference does not state Council member terms.

\*St. Paul and District Chamber of Commerce **Mayor Miller Executive Director: Linda Sallstrom Councillor Ward** 

Description: Empowering local businesses to thrive and expand their impact in the St. Paul Region. Supporting economic growth and development through collaboration and partnerships to provide enhanced promotion, support and advocacy. The chamber participates in various networking opportunities with other chambers across the province and the country to ensure best practices, new innovative ideas and initiatives so that our chamber adapts and continues to grow and evolve in ever changing times. Town Council has no voting rights and there are no set Council terms.

St. Paul Municipal Airport Committee Councillor deMoissac Mark Belland

**Councillor Noel** Vic Tessier **Organizer: Laura Missal Denis Zentner** 

2 Members of County Council: **Councillor Cliff Martin Councillor Maxine Fodness** 

Description: The airport committee makes decisions pertaining to the operation of the St. Paul Airport which is operated by the Town of St. Paul but jointly owned and funded by the Town of St. Paul and County of St. Paul. Bylaw 1178 does not have any set terms for Council members.

St. Paul Youth Council (SPYC) **Councillor Taylor** n/a

Organizer: SPYC President/Lynn Smid, Director

of FCSS

Description: The SPYC represents the youth in the Town of St. Paul. The Committee organizes activities that bring the youth of the Town of St. Paul together as one. The youth members of the SPYC are ages from 12-25 years old. It is preferred that the Council member be appointed for a 4 year term although it isn't specifically stated within the Terms of Reference. Town Council recommends that the term of the appointment remain the same as the 4 year Council term.

**Subdivision and Development Appeal Board** Councillor deMoissac Don Zarowny (appointed yearly) **Councillor Ward** (SDAB) **Claude Dion** 

Organizer: Aline Brousseau, Director of **Planning & Legislative Services** 

**Councillor Taylor Darryl Poirier Dennis Bergheim** Jean Champagne **Christopher Cook** 

Description: The SDAB is a quasi-judicial board that hears and makes decisions on appeals related to stop orders, developments and subdivisions. Functions in accordance with the Municipal Government Act and the Town of St. Paul SDAB Bylaw. Makes decisions after conducting a fair hearing that complies with legislation, administrative law and the principles of natural justice. Makes final decisions that cannot be overturned unless an error in



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some aspect of law or jurisdiction. No person who is a Member of the MPC shall be appointed to the SDAB. Certified members are required to undergo training every 3 years. Council may re-appoint a member upon the expiry of a Council members training.

Waste & Recycling Committee
Councillor Taylor
Dennis Bergheim Term expires Aug 13/20
(Citizen's Advisory)
Councillor Boisvert
Tanya Porozni Term expires Aug 13/20
Kim Heyman, CAO (if required)
David Robinson Term expires Aug 13/20

Organizer: Sarah Burton, Executive Assistant

<u>Description:</u> This Committee assists in planning and implementing a modernized community waste and recycling program. This Committee will act in a review and advisory capacity to the Town of St. Paul Council on matters relating to municipal solid waste (MSW). Town Council recommends that the term of the appointment remain the same as the 4 year Council term.

Waste Transfer & Recycling Station Committee Councillor Taylor: Term expires Dec 31/19 n/a

**Councillor Boisvert (Alternate):** 

Organizer: Tina Jean, Public Works Term expires Dec 31/19

Kim Heyman, CAO

Description: The Town of St. Paul and the County of St. Paul jointly operate the Waste Transfer & Recycling Station.