

**TOWN OF ST. PAUL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
MAY 14, 2018 - 7:00 p.m.**

The regular meeting of the Council of the Town of St. Paul was held in Town Council Chambers on Monday, May 14, 2018 commencing at 7:00 p.m.

CALL TO ORDER Mayor Miller called the meeting to order at 7:00 p.m.

PRESENT	Maureen Miller	Mayor
	Norm Noel	Councillor/Deputy Mayor
	Ron Boisvert	Councillor
	Tyson deMoissac	Councillor
	Brad Eamon	Councillor
	Nathan Taylor	Councillor
	Gary Ward	Councillor

REGRETS

STAFF IN ATTENDANCE	Kim Heyman	Chief Administrative Officer
	Aline Brousseau	Recording Secretary and Director of Planning & Legislative Services
	Harvey Smyl	Director of Parks & Recreation (in part)
	Rod Griffiths	Director of Finance (in part)
	Steven Jeffrey	Director of Public Works

Resolution
#CM20180514.1001 Moved by Councillor Taylor to approve the May 14, 2018 Regular Council meeting agenda as amended.

Addition(s):

- 5.1 Flag Poles
- 6.17 48th Avenue Road to Medical Clinic
- 6.18 Clancy Richard Arena, Re: Roof Repair
- 8.1h Letter from Town of Elk Point, Re: Trans Mountain Pipeline Expansion Project
- 8.1i Invitation to the Portage College Convocation on June 1, 2018

CARRIED

Resolution
#CM20180514.1002 Moved by Deputy Mayor Noel to adopt the minutes of the April 23, 2018 Regular Council Meeting as presented.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

**PUBLIC HEARINGS/
DELEGATIONS:**

4.1 Nil.

5.1 Treaty 6 Flag and Poles for the National Indigenous Peoples Day – June 21, 2018

**Resolution
#CM20180514.1003**

Moved by Mayor Miller that Council authorize Administration to purchase a flag and flag pole for the National Indigenous Peoples Day on June 21, 2018.

CARRIED

ADMINISTRATION:

6.1 Information Briefing – Department Reports

**Resolution
#CM20180514.1004**

Moved by Councillor Boisvert that the reports submitted by the department heads be accepted for information.

CARRIED

6.2 Information Briefing – Chief Administrative Officer Report (HANDOUT)

It was noted that the Chief Administrative Officer will email the report to Council directly.

6.3 Request For Decision – Requests under Policy CS 1200-02: Community Funding and Supports

**Resolution
#CM20180514.1005**

Moved by Councillor Taylor that Council approve the following requests under Policy CS 1200-02: Community Funding and Supports Request as presented:

Organization	Facility Fee	Cash Donation	Gifts In-Kind	Total
Lakeland Cross Country Ski Club's Year End Potluck Social (Reunion Station)	\$107.10			\$107.10
St. Paul Agricultural Society's Search and Rescue Fundraiser (Recreation Center)	\$617.40			\$617.40
St. Paul Regional High School's Skills Canada Provincial Competition		\$1350.00		\$1350.00
			Total:	\$2074.50

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

6.4 Request For Decision – Proclamations

**Resolution
#CM20180514.1006**

Moved by Councillor Ward that Council direct Administration to draft a policy on proclamations which includes the use of the Town Talk bi-weekly publication.

CARRIED

6.5 Request For Decision – Development within Right-of-Way
4046 Lakeshore Drive (Occupying 41 Street and Lakeshore Drive)

**Resolution
#CM20180514.1007**

Moved by Councillor Taylor that Council to approve the use of the 41 Street and Lakeshore Drive for a driveway.

MOTION DEFEATED

6.9 Request For Decision – 2018 Tax Notice, Re: Policing Costs Breakdown

**Resolution
#CM20180514.1008**

Moved by Deputy Mayor Noel that Council authorize Administration to remove the breakdown of the estimated policing costs on the Tax Notices.

CARRIED

**Resolution
#CM20180514.1009**

Moved by Councillor Taylor that Council authorize Administration to include a chart for the breakdown of expenditures by department in future Tax Notices.

CARRIED

6.6 Request For Decision – Bylaw 1247: 2018 Tax Rate Bylaw

**Resolution
#CM20180514.1010**

Moved by Councillor Taylor that Bylaw 1247, being the 2018 Tax Rate Bylaw be given first reading this 14th day of May, 2018.

CARRIED

**Resolution
#CM20180514.1011**

Moved by Councillor Boisvert that Bylaw 1247, being the 2018 Tax Rate Bylaw be given second reading this 14th day of May, 2018.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

**Resolution
#CM20180514.1012**

Moved by Councillor deMoissac that Bylaw 1247, being the 2018 Tax Rate Bylaw be submitted unanimously for third and final readings this 14th day of May, 2018.

MOTION DEFEATED

6.7 Request For Decision – Disposal of Quonset Hut

**Resolution
#CM20180514.1013**

Moved by Councillor deMoissac that Council approve Administration to advertise the Quonset removal on an “as is, where is” condition.

CARRIED

6.8 Request For Decision – Grass Clippings

**Resolution
#CM20180514.1014**

Moved by Councillor Taylor that Council direct Administration to charge \$5.00 per pick up for grass clippings and garden debris to seniors (65 plus) and residents whom have medical conditions.

CARRIED

6.10 Request For Decision – Bylaw 1244: Borrowing Bylaw for Wastewater Treatment Plant Upgrades

**Resolution
#CM20180514.1015**

Moved by Councillor Eamon that Bylaw 1244, being the Borrowing Bylaw for the Wastewater Treatment Plant upgrades be given second reading this 14th day of May, 2018.

CARRIED

**Resolution
#CM20180514.1016**

Moved by Councillor Ward that Bylaw 1244, being the Borrowing Bylaw for the Wastewater Treatment Plant upgrades be given third and final reading this 14th day of May, 2018.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

6.11 Request For Decision – Welcome Signs entering the Town of St. Paul

**Resolution
#CM20180514.1017**

Moved by Deputy Mayor Noel that Council approve Administration to draft a policy in partnership with the Marketing Committee in regards to establishing the criteria requirements for the Town of St. Paul's Welcome Signs.

CARRIED

6.12 Request For Decision – Bylaw 1248: Borrowing Bylaw for Operating Limits and MasterCard Limits

**Resolution
#CM20180514.1018**

Moved by Councillor Boisvert that Bylaw 1248, being the Borrowing Bylaw for the Operating Limits (\$2,000,000) and MasterCard Limits (\$40,000) upgrades be first reading this 14th day of May, 2018 as amended.

CARRIED

6.13 Request For Decision – Marketing Committee, Re: Terms of Reference

**Resolution
#CM20180514.1019**

Moved by Councillor deMoissac that Council accept the Terms of Reference as presented for the Marketing Committee as amended.

CARRIED

6.14 Request For Decision – Standing Offers

**Resolution
#CM20180514.1020**

Moved by Councillor Boisvert that Council approve the procurement of standing offers in accordance with the Canadian Free Trade Agreement.

CARRIED

6.15 Request For Decision – Assessment Dates

**Resolution
#CM20180514.1021**

Moved by Councillor Taylor that Council approve the setting of the "Notice of Assessment Date" as June 8, 2018, and the "Assessment Complaint Deadline" as August 7, 2018.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

6.16 Request For Decision – Sponsorship for Portage College Dinner

Resolution
#CM20180514.1022

Moved by Councillor Boisvert that Council approve the joint sponsorship in the amount of \$5,000.00 for the Portage College dinner.

CARRIED

6.17 48th Avenue Road to Medical Clinic Discussion

Resolution
#CM20180514.1023

Moved by Councillor Eamon that Council direct Administration to work with CamGill Developments to secure legal access and register the road to the Medical Clinic.

CARRIED

6.18 Clancy Richard Arena, Re: Roof Repair Discussion

Resolution
#CM20180514.1024

Moved by Councillor Ward that Council direct Administration to proceed with the recommended changes for the Clancy Richard Arena.

CARRIED

COUNCILLOR
REPORTS:

Councillor Boisvert

- On April 25th Attended a Municipal Planning Commission Meeting with Councillor Eamon and Councillor Noel, we discussed different permit applications situations and reviewed the administration's recommendations, we did accept the recommendations from administration and a copy of the minutes will be circulated to everyone by Aline Brousseau, Director of Planning & Legislative Services.
- On April 26 Mayor Miller, Councillor Eamon, Councillor Noel, CAO Kim Heyman and myself attended a training session on the Inter-municipal Collaboration Framework and the Inter-municipal development plans presented by Michael Scheidl, Lisa Awid Goltz and Jennifer Paton from Municipal Affairs. We did some workbook exercises on common challenges and opportunities as municipalities work toward completing these frameworks.
- On April 30th, May 1st and May 2nd, I attended the Community Planning Association of Alberta Conference (CPAA) in Red Deer. The first morning session was a repeat of the presentation made to us in St. Paul. I attended numerous concurrent sessions and the most interesting one was the discussion on the Off-site Levies, Transportation Levies, Master Transportation Plans (Arterial

Mayor Initials: AM

Recording Secretary Initials: ATB

Roads), Master Utility Plan, Area Structure Plans, Intermunicipal Development Plan and Municipal Development Plan. I think we should discuss these areas at our next Council meeting of May 14th.

- Attend a Municipal Planning Commission Meeting on May 11th.

Councillor Taylor

- Nothing to report.

Councillor Eamon

- April 25th Attended our first MPC meeting with Councillor Noel and Councillor Boisvert, very good first meeting reviewing applications. Thank you to Aline and Jim and also our Chair Deputy Mayor Noel.
- April 26th Attended the ICF workshop. Great attendance and glad we were able to host the event with a lot of surrounding communities coming into St. Paul.
- May 8th Attended our FCSS meeting. Parent link is very well attended, and the clothing exchange was very successful with over 800 people attending. FCSS filed over 200 tax returns for this year. Also planning on putting on a ball hockey tournament in June or July.
- May 9th Attended our Marketing Meeting. Terms of reference coming forward. Along with discussions on tradeshow and what well and what we will need to improve prior to the next tradeshow.
- May 11th Attended a MPC Meeting in the afternoon.

Deputy Mayor Noel

- Attended the Town of St. Paul Municipal Library Plan of Service with Heather Nichols mediating for us. We were able to come up with several goals and objectives that we would like to see the library achieve in the coming years.
- Attended the first Municipal Planning Commission Meeting where I was elected as Chair on April 25th. With guidance of the Aline Brousseau, Director of Planning & Legislative Services and Jim Laidley, Development Officer our first meeting went very well. It is good to see that a few development permits are starting to come in.
- Attended the ICF Workshop held at the Recreation Center. It was a well-attended workshop with several surrounding communities attending. It was good to hear from our presenters that we are ahead of many municipalities in getting our plan of collaboration together.
- Attended the St. Paul Gymnastics Club Flippin Funny Fundraiser event. Hats off to the organizers for a well put on event.

Mayor Initials: LM

Recording Secretary Initials: ATB

- May 9th Attended along with Mayor Miller and CAO a meeting with Portage College & the County of St. Paul. The main focus of the meeting was to find ways that we can all work together on various projects and make use of what the college has to offer.
- May 10th Attended the board meeting of the St. Paul Municipal Library with Mayor Miller joining us. Thank you Mayor Miller for actively participating in our discussions and your many great suggestions.
- May 11th Attended the Municipal Planning Commission Meeting, regarding a development permit that was a discretionary use.

Councillor Ward

- May 2nd Attended the Champions For Change, Downtown Revitalization meeting discussed upcoming events, Canada Day, banners and the new park concept for downtown

Councillor deMoissac

- April 27th to 29th, I attended and worked a tradeshow with Mayor Miller in Fort McMurray, first tradeshow so learnt a lot and noticed some missing items and what we could do better to market our Town. Also will be reaching out to other Committees to get ideas.
- I would like to see maybe every Committee through some input to improve our tradeshow.
- May 8th Attended FCSS meeting with Councillor Eamon, its summer time a lot of outdoor events happening, Grand opening happening June 1st, will be working with Lynn, Director of FCSS for the ball hockey tournament, we may need to switch places depending on how many teams we get.
- May 10th Marketing Committee Meeting, talked about and looking into golf shirts for the staff at the club house for the golf course, also volunteer shirts for Canada day. Also, talked about the tradeshows and possibly getting a slideshow set up for the booth and tossed around ideas to improve the tradeshow.
- Also missed the NLLS meeting again, the meetings are on Saturday morning, and they are impossible for me to attend.

Mayor Miller

- April 24
MD Foundation, we are working diligently to review and update all existing bylaws.
- April 26
Attended Inter-municipal Collaboration Framework Workshop with Councillor Boisvert, Councillor Eamon, Councillor Noel and CAO Kim Heyman. We had an opportunity in the afternoon to do

Mayor Initials: ATM

Recording Secretary Initials: ATB

workbook exercises with the neighboring municipalities that we require agreements with. Wonderful to have hosted with County of St. Paul. Excellent attendance from surrounding communities.

- April 27-29
Fort McMurray Tradeshow with Councillor deMoissac. Need to review areas that we could market our community differently. Good show but in visiting other community booths I believe we could improve our presentation.
- May 4
Tipi Celebration, Pipe Ceremony and Kairos Blanket exercise. Hosted by Alberta Health Services, St. Therese Hospital, Saddle Lake Health and Education.
- May 5
I was invited to attend Spring High Tea at St. Paul Legion.
- May 9
Meeting with Kim Fleming from RhPAP. I was unable to make the conference in Brooks and Kim Fleming was in St. Paul with an AHS presentation. This was an excellent opportunity for me to acquire materials and direction for attraction and retention of all personnel in the medical community.
- May 9
Met with Portage College with County of St. Paul Councillors, Councillor Noel and CAO Kim Heyman. Present statistics and projections were presented. The main focus was on how we can collaborate and achieve common goals for our community. As an added bonus we were treated to an exceptional meal prepared by the Culinary Arts Department.
- May 10
Meeting with Pengrove CAO and President as well as CAO Kim Heyman on the future of their company.
- May 10
Attended Library Board Meeting. Great discussion as well as budget and expenses to date. I would like when time permits to attend all Committees at least once to understand the work everyone is doing.
- May 11
Met with Dr. Pat Makokis on a planned documentary on improving relationships with our Indigenous neighbours. Documentary is planned for recording May 26-29.
- May 11
Alberta Law Day. Had the pleasure to represent St. Paul for 34 people from 11 countries taking the oath of Canadian Citizenship. It was an amazing experience.

Mayor Initials: AM

Recording Secretary Initials: ATB

- May 12
Opened the Lakeland MS walk. Approx. 515 walkers. I was able to thank all the volunteers as well as sponsors and of course the walkers and pledgers. With this commitment we are one step closer to a cure to MS.

**Resolution
#CM20180514.1025**

Moved by Councillor Ward to accept all Councillor reports as presented.

CARRIED

**CORRESPONDENCE
AND INFORMATION**

8.1 Correspondence Requiring Action

8.1a Email from St. Paul Regional High School Science Club, Re: Upper Therien Lake

It was noted that Mayor Miller will contact the Science Club to meet with Council.

8.1b Letter from Lee Worobec, Re: Garbage and Recycling Fees at 4726-44 Ave

**Resolution
#CM20180514.1026**

Moved by Councillor Taylor deny the request for waiving of the garbage and recycling fees.

CARRIED

8.1c Anonymous Letters, Re: Monies Received

**Resolution
#CM20180514.1027**

Moved by Councillor Eamon that Council donate the \$120.00 received anonymously to the St. Paul Animal Shelter.

CARRIED

8.1d Letter from St. Paul RCMP, Re: 2018 Annual Road Race

**Resolution
#CM20180514.1028**

Moved by Deputy Mayor Noel that Council accept the letter from Constable Shea and Staff Sergeant Blize in regards to the success of the 2018 annual RCMP Road Race.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

8.1e Letter from Darryl Barber with Central Prairie
Pharmaceutical, Re: Marijuana Production Facility

Resolution
#CM20180514.1029

Moved by Councillor Ward accept letter as information.

CARRIED

8.1f Letter from Gilbert Malo, Re: Noise Complaint

Resolution
#CM20180514.1030

Moved by Councillor deMoissac that Council direct Administration to review the existing Noise Bylaw.

CARRIED

8.1g Invitation to the Hampton Inn Grand Opening on May 16,
2018

Resolution
#CM20180514.1031

Moved by Mayor Miller that Deputy Mayor Noel and Council who can attend, attend the Hampton Inn Grand Opening on May 16, 2018.

CARRIED

8.1h Addition - Letter from Town of Elk Point, Re: Trans Mountain
Pipeline Expansion Project Discussion

Resolution
#CM20180514.1032

Moved by Deputy Mayor Noel draft a letter of support of the Trans Mountain Pipeline Project.

CARRIED

8.1i Addition - Invitation to the Portage College Convocation on
June 1, 2018 Discussion

Resolution
#CM20180514.1033

Moved by Deputy Mayor Noel that Council congratulate the 2018 graduates on their upcoming convocation on June 1, 2018. Furthermore, that Administration advise the Lac La Biche Campus that Mayor Miller sends regrets.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

8.2 Correspondence For Information

**Resolution
#CM20180514.1034**

Moved by Deputy Mayor Noel that Council accept correspondence as information.

CARRIED

IN CAMERA

**Resolution
#CM20180514.1035**

Moved by Councillor Ward to move in camera at 9:54 p.m. to discuss land.

CARRIED

Attendance of In-Camera Session: The in-camera session includes all those Members of Council previously listed in attendance including Members of Administration, Kim Heyman, Chief Administrative Officer and Aline Brousseau, Recording Secretary and Director of Planning & Legislative Services, Steven Jeffrey, Director of Public Works.

**Resolution
#CM20180514.1036**

Moved by Councillor Ward to move out of camera at 10:17 p.m.

CARRIED

ADJOURNMENT

**Resolution
#CM20180514.1037**

Moved by Councillor Ward to adjourn the Regular Council Meeting of May 14, 2018 at 10:17 p.m.

CARRIED



Maureen Miller, Mayor



Aline Brousseau, Recording Secretary

Mayor Initials: AM

Recording Secretary Initials: ATB