

**TOWN OF ST. PAUL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
APRIL 23, 2018 - 7:00 p.m.**

The regular meeting of the Council of the Town of St. Paul was held in Town Council Chambers on Monday, April 23, 2018 commencing at 7:00 p.m.

CALL TO ORDER Mayor Miller called the meeting to order at 7:00 p.m.

PRESENT	Maureen Miller	Mayor
	Norm Noel	Councillor/Deputy Mayor
	Ron Boisvert	Councillor
	Tyson deMoissac	Councillor
	Brad Eamon	Councillor
	Nathan Taylor	Councillor
	Gary Ward	Councillor

REGRETS

STAFF IN ATTENDANCE	Kim Heyman	Chief Administrative Officer
	Aline Brousseau	Recording Secretary and Planner/Legislative Services Coordinator

Resolution
#CM20180423.1001 Moved by Councillor Ward to approve the April 23, 2018 Regular Council meeting agenda as presented.

Addition(s):

8.2g Letter from Alberta Justice and Solicitor General
Re: Municipal Policing Assistance Grant (MPAG) and Police
Officer Grant (POG) - HANDOUT

CARRIED

Resolution
#CM20180423.1002 Moved by Deputy Mayor Noel to adopt the minutes of the April 9, 2018 Regular Council Meeting as presented.

CARRIED

PUBLIC HEARINGS: 4.1 Nil.

Mayor Initials: AM

Recording Secretary Initials: ATB

ADMINISTRATION: 6.2 Information Briefing – Chief Administrative Officer Report (HANDOUT)

Resolution Moved by Councillor Eamon that the report submitted by Kim Heyman, Chief Administrative Officer be accepted for information.
#CM20180423.1003

CARRIED

6.3 Request For Decision – Bylaw 1245: Parks and Recreation Board Bylaw (New) – 3rd and Final Readings

Resolution Moved by Councillor deMoissac that Bylaw 1245, being the Parks and Recreation Board Bylaw be given third and final reading this 23rd day of April, 2018.
#CM20180423.1004

CARRIED

6.4 Request For Decision – Bylaw 1246: Supplementary Assessment Bylaw – 3rd and Final Readings

Resolution Moved by Councillor Boisvert that Bylaw 1246, being the Supplementary Assessment Bylaw be given third and final reading this 23rd day of April, 2018.
#CM20180423.1005

CARRIED

6.5 Request For Decision – Tax Penalties Reimbursement Request: Tax Roll No. 1678

Resolution Moved by Councillor Boisvert that Council approve the reimbursement for tax penalties on Tax Roll No. 1678.
#CM20180423.1006

MOTION DEFEATED

6.6 Request For Decision – Policy PR 1201-03: Fees, Cancellations, and Refunds Policy

Resolution Moved by Deputy Mayor Noel that Council adopt PR 1201-03: Fees, Cancellations, and Refunds Policy as amended.
#CM20180423.1007

CARRIED

Mayor Initials: ATM

Recording Secretary Initials: ATB

6.7 Request For Decision – Organizational Chart, Re: Title Changes

**Resolution
#CM20180423.1008**

Moved by Councillor Taylor to approve the position title changes as follows: Director of Corporate Services to Director of Finance and Planner/Legislative Services Coordinator to Director of Planning & Legislative Services effective immediately.

CARRIED

6.8 Request For Decision – Treaty 6 Flag and Poles for the National Indigenous Peoples Day

**Resolution
#CM20180423.1009**

Moved by Mayor Miller that Council approves Administration to purchase two flag Pole structures to display the Treaty 6 Flag in conjunction with National Indigenous Peoples Day on June 21, 2018.

MOTION DEFEATED

**Resolution
#CM20180423.1010**

Moved by Mayor Miller that Council direct Administration to investigate the protocol for the stacking of flags, pricing of flag and poles. Furthermore, that this item be referred to the next Regular Council Meeting.

CARRIED

6.9 Request For Decision – 2018 Calendar, Re: Schedule of Meetings

**Resolution
#CM20180423.1011**

Moved by Councillor Boisvert that the Committee of the Whole Meetings be changed to the 2nd Thursdays of each month, following the 1st Regular Council meeting.

CARRIED

6.10 Request For Decision – Requests under Policy CS 1200-02: Community Funding and Supports Request

**Resolution
#CM20180423.1012**

Moved by Councillor Ward that Council donate four adult green fees for 18 holes and 2 golf cart rentals as door prizes to the 2nd Chance Trail Ride for 2018 season.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

6.11 Request For Decision – Allowance for Subdivision and Development Appeal Board.

**Resolution
#CM20180423.1013**

Moved by Deputy Mayor Noel that Council approve the remuneration increase from \$135/day to \$160/day for the Subdivision and Development Appeal Board (SDAB) members-at-large.

CARRIED

**COUNCILLOR
REPORTS:**

Councillor Boisvert

- Attended the Committee of the Whole Meeting on April 10th, minutes will be provided.
- Attended the Evergreen Regional Waste Management with Councillor Taylor and he will be providing some information in his report.
- Attended the Budget Meeting on April 16th and a presentation was made by our Chief Administrative Officer (CAO). We will be discussing some questions that were directed to the Chief Administrative Officer before tonight's meeting for clarification and an approval of the budget.

Councillor Taylor

- Attended the St. Paul Youth Council Meeting on April 8th. Hoping to host a dance but likely won't happen until fall. They hosted a sports night on April 12th and are considering a street hockey tournament in June.
- Attended the Evergreen Regional Waste Management on April 16. We have a presentation from Amil Shapka about the upcoming licence renewal. The commission is considering partnering with the Tribal Chiefs association to establish a training and work experience opportunity. The commission is working with the Town on the waste water treatment plant expansion regarding leachate. The commission is disappointed and frustrated that the engineering firm is requesting more leachate sample twice monthly at additional costs. The commission will work with municipal admin to see about grant funding options. They are also considering a Bulb Buster, a machine that safely destroys florescent bulbs and remove the mercury. Currently it costs \$3 per bulb to dispose of properly. And they have approved installation of lighting rods for protection of the scale and computer systems.
- Attended the Budget Meeting on April 16th.
- Attended the Community Futures meeting on April 19th. Reviewed loans, manager's reports, vacation policy, and approved the transfer of funds back to the association as per policy.

Mayor Initials: AM

Recording Secretary Initials: ATB

DELEGATIONS:

4.1 7:30 p.m. – Barb McCarthy, JMD Group, Re: Consolidated Financial Statements for the year ended December 31, 2017.

Mrs. Barb McCarthy from JMD Group was present to discuss the 2017 Consolidated Financial Statements.

Mayor Maureen Miller thanked the delegation for their presentation.

**Resolution
#CM20180423.1014**

Moved by Councillor Taylor that Council accept the 2017 Consolidated Financial Statements as presented by Barb McCarthy, Auditor from JMD Group.

CARRIED

Councillor Eamon

- Attended the Family and Community Support Services (FCSS) Meeting on April 10th. FCSS open house will be June 1st. The new location has been very positive, and the number of visitors has been great. Also FCSS is looking at doing Urban Poling (think cross-country skiing without the skis) for a lunch and learn event.
- Attended the Committee of the Whole Meeting on April 10th.
- Attended the Budget Meeting on April 16th to discuss our direction moving forward.
- Attended the Intermunicipal Development Plan (IDP) Meeting with Mayor Miller and Councillor deMoissac on April 18th, good open conversations for the most part.

Deputy Mayor Noel

- Attended the Regular Council Meeting on April 9th.
- Attended the Committee of the Whole Meeting on April 10th, there is a lot of work to be done as we prepare for the introduction of the legalization of Cannabis.
- Attended the Sherwood Park Tradeshow on April 13th-15th with Mayor Miller to promote St. Paul and the Lakeland area. Many people talked about vacationing in Alberta this year, so hopefully we will see some spin off from our attendance at the show.
- Attended the Budget Meeting on April 16th, thank you to CAO Heyman and her staff for providing us all the information we needed to plan for this year's budget.
- Attended the St. Paul Fish and Game Association Supper & Auction on April 21st. It was great to see the community support for the event.

Mayor Initials: AM

Recording Secretary Initials: ATB

- Will be attending the St. Paul Municipal Library Board Meeting, Municipal Planning Commission meeting and the Intermunicipal Collaboration Framework (ICF) Workshop this coming week.

Councillor Ward

- Attended the April Committee Meetings.
- Attended on April 16th Town of St Paul Budget Meeting.
- Attended on April 19th Community Futures meeting.
- Was away for my son's wedding in Mexico April 5th-12th.

Councillor deMoissac

- Attended the April 9th Regular Council Meeting.
- Attended the April 10th FCSS Meeting.
- Also on April 10th, met with Harvey Smyl, Director of Parks and Recreation, Member-at-Large Corey deMoissac, Marcel Lafortune, Parks and Recreation Foreman, and Bryce Balmer, President of Minor Hockey at the Clancy Richard Arena, to discuss and to see what to do or where to put zone and provincial banners.
- Attended the Committee of the Whole Meeting on April 10th
- Attended the CAP's 35th Anniversary on April 14th, great turn out.
- Attended the April 16th Budget Meeting.
- Attended the April 17th Asset Management: the strategic basics with Mayor Miller, CAO and Brian Reaney, GIS Technician. Some good information for being a new Council member.
 - Process of making decisions about using and caring for infrastructure to deliver services in a way that considers current and future needs.
 - Risk management, asset risk, strategic risk and risk tolerance.
- Recognizing trade-offs in asset management decision making. Tradeoffs between service, risk and cost.
- Attended the Multi-Urban IDP's Meeting on April 18th with Councillor Eamon, Mayor Miller, and CAO. Some great open discussions on which way you would like to see the growth of the town and what makes sense. Residential to commercial and industrial. Also opened up discussion on what restrictions the Town faces right now.
- Attended the Parks and Recreation Meeting on April 18th with the CAO. Discussions on the driving range, updates and priorities on what they are working on right now. Also the hanging of the banners in Clancy Richard Arena, there is some great ideas on what to do there.
 - Also had Nate Lafrance from Eclipse Landscaping present to us on what he sees to beautify the Town by planting trees in the boulevards etc, had some great ideas for a reasonable cost.

Mayor Initials: Am

Recording Secretary Initials: ATB

- Upcoming events, library committee will be looking for a new Library Manager, also will be attending the trade show in Fort McMurray to finish off the month.

Mayor Miller

- April 10th
Met with Tanya Fontaine Porozni from Reconciliation St. Paul discussing activities during Aboriginal week and how the Town can be involved.
- April 10th
Committee of the Whole Meeting. How do we prepare for Cannabis? Direction on Bylaws, and Resident Survey.
- April 12th
Met with Minister of Health Hon. Sarah Hoffman and MLA Dave Hanson to discuss challenges with our hospital ER and how it relates to mental health. Great discussion around wrap around services, wait times, physician recruitment.
- April 13th
Met with MLA Dave Hanson and CAO on the environmental issues we are facing.
- April 13th
Attended the Portage College Lac La Biche open house and unveiling of the Aboriginal Art Museum. St. Paul Portage Campus Foods Department provided the evening meal and the students here did an amazing presentation.
- April 14 & 15th
Attended Sherwood Park Trade Show with Deputy Mayor Norm Noel marketing the incredible opportunities we have here in St. Paul and the Lakeland. We had a draw for tickets for Centerfield Music Festival and the winner was excited to attend.
- April 16th
Introduction to the budget.
- April 17th
Attended Asset Management workshop in Vermillion with Councillor Taylor, CAO and Brian Reaney, GIS Technician. We are gathering information to better plan for future expenditures.
- April 18th
Chamber of Commerce Regular Meeting.
- April 23rd
Chamber of Commerce Business Support Network with MLA Dave Hanson, Reeve Steve Upham from the County of St. Paul and business leaders within our community.

Mayor Initials: AM

Recording Secretary Initials: ATB

**Resolution
#CM20180423.1015**

Moved by Councillor Taylor to accept all Councillor reports as presented.

CARRIED

ADMINISTRATION:

6.1 2018 Budget (Operational and Capital)

**Resolution
#CM20180423.1016**

Moved by Councillor Taylor that Council approve the 2018 Operational Budget with revenue/expenditures in the amount of \$17,573,920.00 and the 2018 Capital Budget in the amount of \$5,285,043.00 as amended. Furthermore, that a copy of the budget be attached to and forming part of the minutes.

CARRIED

**CORRESPONDENCE
AND INFORMATION**

8.0 Correspondence and Information

8.2g Letter from Alberta Justice and Solicitor General
Re: Municipal Policing Assistance Grant (MPAG) and Police
Officer Grant (POG) – HANDOUT

**Resolution
#CM20180423.1017**

Moved by Mayor Miller to accept all correspondence and information as presented.

CARRIED

**Resolution
#CM20180423.1018**

Councillor Eamon that Council accept correspondence as information.

CARRIED

IN CAMERA

**Resolution
#CM20180423.1019**

Moved by Councillor deMoissac to move in camera at 9:38 p.m. to discuss land.

CARRIED

Attendance of In-Camera Session: The in-camera session includes all those Members of Council previously listed in attendance including Members of Administration, Kim Heyman, Chief Administrative Officer and Aline Brousseau, Recording Secretary and Planner/Legislative Services Coordinator.

Mayor Initials: AMM

Recording Secretary Initials: ATB

Resolution
#CM20180423.1020

Moved by Councillor Ward to move out of camera at 9:49 p.m.

CARRIED

Resolution
#CM20180423.1021

Moved by Deputy Mayor Noel that Council approve a 3-year lease for the lands NE 9-58-9-W4M and Pt. of SW 10-58-9-W4M with Paul Kotowich.

CARRIED

ADJOURNMENT

Resolution
#CM20180423.1022

Moved by Councillor Taylor to adjourn the Regular Council Meeting of April 23, 2018 at 9:52 p.m.

CARRIED



Maureen Miller, Mayor



Aline Brousseau, Recording Secretary

Mayor Initials: AM

Recording Secretary Initials: ATB