

**TOWN OF ST. PAUL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
JANUARY 22, 2018 - 7:00 p.m.**

The regular meeting of the Council of the Town of St. Paul was held in Town Council Chambers on Monday, January 22, 2018 commencing at 7:00 p.m.

CALL TO ORDER Mayor Miller called the meeting to order at 7:00 p.m.

PRESENT	Maureen Miller	Mayor
	Ron Boisvert	Councillor
	Tyson deMoissac	Councillor
	Brad Eamon	Councillor
	Norm Noel	Councillor/Deputy Mayor
	Nathan Taylor	Councillor
	Gary Ward	Councillor

REGRETS

STAFF IN ATTENDANCE	Kim Heyman	Chief Administrative Officer
	Aline Brousseau	Recording Secretary and Planner/Legislative Services Coordinator
	Rod Griffiths	Director of Corporate Services (in part)
	Bert Pruneau	Utilities Director (in part)
	Trevor Kotowich	Director of Protective Services/Fire Chief
	Martin Belanger	Public Works Foreman (in part)
	Steven Jeffrey	Public Works Director (in part)

Resolution #CM20180122.1001 Moved by Councillor Ward to approve the January 22, 2018 Regular Council meeting agenda as amended.

Addition(s):

8.1d Letter from Rick Austin, Re: Jaycee Ballpark

CARRIED

Resolution #CM20180122.1002 Moved by Deputy Mayor Noel to adopt the minutes of the November 27, 2017 Special Council Meeting as presented.

CARRIED

Mayor Initials: 

Recording Secretary Initials: ATB

**Resolution
#CM20180122.1003**

Moved by Councillor Taylor to adopt the minutes of the December 12, 2017 Committee of the Whole Meeting as presented.

CARRIED

**Resolution
#CM20180122.1004**

Moved by Councillor deMoissac to adopt the minutes of the January 8, 2018 Regular Council Meeting as presented.

CARRIED

**Resolution
#CM20180122.1005**

Moved by Councillor Ward to adopt the minutes of the January 9, 2018 Committee of the Whole Meeting as presented.

CARRIED

DELEGATIONS:

- 4.1 7:00 p.m. – Staff Sergeant Corey Blize, RCMP St. Paul Detachment

Staff Sergeant Corey Blize was present to introduce himself to Council. Staff Sergeant gave an update on his previous experience and ongoing communications with Council.

Mayor Maureen Miller thanked the delegation for their presentation.

- 4.2 7:10 p.m. – Kevin Kisilevich, Go East of Edmonton, Re: Marketing

Mr. Kevin Kisilevich, Marketing & Development Consultant with Go East of Edmonton (Regional Tourism Organization) was present to discuss marketing ideas and opportunities for 2018. Go East of Edmonton currently has 46 member communities and has been in existence for approximately five years.

Mayor Maureen Miller thanked the delegation for their presentation.

- 4.3 7:20 p.m. – Brenda Rosychuk, Lakeland MS Society, Re: 2018 Jayman Built MS Walk

Mrs. Brenda Rosychuk, Manager of the Lakeland Regional Multiple Sclerosis (MS) Society of Canada was present to discuss the 2018 Jayman Built MS Walk. This year's walk is being held on May 12, 2018 and is presented by SAIK

Mayor Initials: AM

Recording Secretary Initials: ATB

Insurance Services Ltd. (the Co-operators). Mrs. Rosychuk expanded on services provided by the MS Society.

Mayor Maureen Miller thanked the delegation for their presentation.

4.4 7:45 p.m. – Kathy Lawrence, Accu-Flo, Re: Automatic Meter Reading (AMR) for Water Meters

Mr. Alex McGregor with Neptune Technology Group Inc. and Kathy Lawrence with Accu-Flo Meter Service Ltd. were present to discuss the registers that are available for purchase from the City of Spruce Grove. The delegations explained the technology that is available for reading water meters (walk-by AMR, drive-by AMR, and fixed network AMI). Furthermore, they specified the additional equipment, software, and training that would be required in order to implement AMR in the Town.

Mayor Maureen Miller thanked the delegation for their presentation.

PUBLIC HEARINGS: Nil.

OLD BUSINESS: 5.1

ADMINISTRATION: 6.1 Information Briefing – Chief Administrative Officer Report

Resolution Moved by Councillor Ward that the report submitted by Kim Heyman, Chief Administrative Officer be accepted for information.
#CM20180122.1006

CARRIED

6.2 Information Briefing – Department Reports

Resolution Moved by Deputy Mayor Noel that the reports submitting by the department reports be accepted for information.
#CM20180122.1007

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

6.3 Request For Decision – PD 1700-01: Requirements for Compliance Certificates Requests Policy

**Resolution
#CM20180122.1008**

Moved by Councillor Eamon that Council adopt PD 1700-01: Requirements for Compliance Certificate Requests Policy as presented.

CARRIED

6.4 Request For Decision – PD 1701-01: Fee Schedule Policy: Planning and Development

**Resolution
#CM20180122.1009**

Moved by Councillor Eamon that Council adopt PD 1701-01: Fee Schedule Policy: Planning and Development as presented.

CARRIED

6.5 Request For Decision – Safety Codes Services: Request For Proposal

**Resolution
#CM20180122.1010**

Moved by Councillor Ward that Council direct Administration to proceed with the Request For Proposal for safety codes services in the building, electrical, gas and plumbing disciplines as presented with the closing date of February 16, 2018 at 4:00 p.m.

CARRIED

6.6 Request For Decision – Requests under Policy CS 1200-01: MS Society, St. Paul Archery Club and St. Paul and District Hospital Foundation

**Resolution
#CM20180122.1011**

Moved by Deputy Mayor Noel that Council waive the St. Paul Recreation Centre facility rental fee and chair covers rental fee in the amount of \$1714.82 for the St. Paul and District Hospital Foundation Gala held on March 3, 2018.

CARRIED

**Resolution
#CM20180122.1012**

Moved by Deputy Mayor Noel that Council purchase a table of eight for the St. Paul and District Hospital Foundation Gala held on March 3, 2018.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

**Resolution
#CM20180122.1013**

Moved by Councillor Ward that Council waive the St. Paul Recreation Centre facility rental fee in the amount of \$926.11 for the MS Society of Canada held on May 12, 2018. Furthermore, that Council donate the amount of \$1000.00 for this event.

CARRIED

**Resolution
#CM20180122.1014**

Moved by Councillor deMoissac that Council waive the St. Paul Recreation Centre facility rental fee in the amount of \$824.68 for the St. Paul Archery Club's 3D Archery Shoot held on April 14 and 15, 2018. As well, as the St. Paul Recreation Centre facility rental fee in the amount of \$824.68 for the St. Paul Archery Club's 2018 Indoor Target Provincials held on April 21 and 22, 2018. Furthermore, that the club be responsible for any damages incurred by the rental.

CARRIED

6.7 Request For Decision – Member-at-Large: Family and Community Support Services (FCSS) Advisory Board Vacancy

**Resolution
#CM20180122.1015**

Moved by Deputy Mayor Noel that Council appoint Lucie Mahe as members-at-large to the Family and Community Support Services (FCSS) Advisory Board effective immediately.

CARRIED

6.8 Request For Decision – Federation of Canadian Municipalities (FCM), Re: 2018 Annual Conference Attendance – May 31, 2018 to June 3, 2018

**Resolution
#CM20180122.1016**

Moved by Councillor Boisvert that Council table the attendance for the Federation of Canadian Municipalities (FCM) Conference held on May 31, 2018 to June 3, 2018 to the next Regular Council meeting on February 12, 2018.

CARRIED

6.9 Request For Decision – Request for reimbursement for Water and Sewer Work, Utility Account No. 2568.02

**Resolution
#CM20180122.1017**

Moved by Councillor Boisvert that Council direct Administration to review the amount charged to the customer, and make any adjustments that might be warranted.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

6.10 Request For Decision – St. Paul Fish and Game Association,
Re: Memorial benches at the St. Paul Trout Pond and Stairs

Resolution
#CM20180122.1018

Moved by Councillor Ward that Council approve the request to install two benches at the St. Paul Trout Pond subject to the Town of St. Paul approving the exact location and refer the request for the construction of new stairs to the 2018 budget deliberations with building plans and risk analysis.

CARRIED

6.11 Request For Decision – Request for reimbursement of Tax Penalties, Tax Roll No. 713

Resolution
#CM20180122.1019

Moved by Councillor Taylor that Council deny the request for reimbursement on Tax Roll No. 713 in the amount of \$252.54.

CARRIED

6.12 Request For Decision – Request for reimbursement of Tax Penalties, Tax Roll No. 2683

Resolution
#CM20180122.1020

Moved by Mayor Miller that Council deny the request for reimbursement on Tax Roll No. 2683 in the amount of \$169.51, and that the landowner be advised of the Seniors Property Tax Deferral program.

CARRIED

6.13 Request For Decision – St. Paul Education Regional Division No. 1 (SPERD), Re: Family School Liaison Worker (FSLW) Program

Resolution
#CM20180122.1021

Moved by Councillor Boisvert that Council approve the \$10,000.00 for 2017/2018 Family School Liaison Worker (FSLW) program school year. Furthermore, that the Family School Liaison Worker (FSLW) program funding for the 2018/2019 school year be deferred to the 2019 budget deliberations.

CARRIED

Mayor Initials: ATM

Recording Secretary Initials: ATB

COUNCILLOR REPORTS:

Councillor deMoissac

- Attended the January 8th Regular Council Meeting.
- Attended the January 9th Committee of the Whole Meeting for the first time, look forward to more open discussion on various topics.
- Attend the January 16th FCSS Advisory Board Committee Meeting, the new building is amazing, spacious, very proud and thank you Lynn and her staff and volunteers on such an amazing job.
- Attended the January 17th Marketing Committee meeting with Councillor Eamon, discussed some ongoing topics and plan to move forward on brands, signage, etc. Question for council and I'd like to have the new rec director involved in these meetings, also request for Shawn from golf course to be involved in this committee would like to hear his plans on promoting the golf course, and would like to work with them to bring the golf numbers up.

Councillor Ward

- Attended the January 8th Regular Council Meeting.
- Attended the January 9th Committee of the Whole Meeting, great discussions on various topics.
- Attended the January 16th Champions for Charge meeting. Reviewed the financials, updates on various Committees, Shiver Fest, and what is left to book and repair of the Elder, Downtown Park, and washrooms, removal of the sign across from the landing pad. Planning ahead for the Annual General Meeting on March 20, 2018.

Deputy Mayor Noel

- Attended the January 8th Regular Council Meeting.
- Attended the January 9th Committee of the Whole Meeting.
- Attended the January 18th St. Paul Municipal Library Board Meeting. The minutes will be forthcoming.

Councillor Eamon

- Attended the January 8th Regular Council Meeting.
- Attended the January 9th Committee of the Whole Meeting.
- Attended the January 16th FCSS Advisory Board Meeting. Lynn and her staff have done an amazing job with the new building. This is a nice asset for our community. As always, they have a lot going on and doing a wonderful job. The next meeting is on February 13th.
- Attended the January 17th Marketing Committee meeting. The topics of discussion included branding, signage, trade show displays. The next meeting is on February 14th.

Mayor Initials: ATM

Recording Secretary Initials: ATB

Councillor Taylor

- Attended the January 8th Regular Council Meeting.
- Attended the January 9th Committee of the Whole Meeting.

Councillor Boisvert

- Attended the January 8th Regular Council Meeting.
- Attended the January 9th Committee of the Whole Meeting.

Mayor Miller

- Attended the January 8th Regular Council Meeting.
- Attended the January 9th Committee of the Whole Meeting.
- January 10th met with MLA Dave Hanson, Reeve Steve Upham, Deputy Reeve Maxine Fodness, representation from Alberta Health Services, Alberta Medical Association, and Alberta Rural Health Professions Action Plan. Excellent discussion around our local Health Care.
- January 10th met with PM Shannon Stubbs, we talked about rural crime.
- January 15th met with Staff Sergeant Corey Blize.
- January 15th travelled to Vermilion to accept Federal Grant monies for upgrade to Wastewater Treatment Facility.
- January 17th Chamber Budget meeting was cancelled. The meeting is to be rescheduled.
- January 18th met with “We Walk Together” planning Committee Members include St. Paul & District Chamber of Commerce, Blue Quills School, Champions for Change, Community Futures, and Town of St. Paul. Finalized all plans for the Walk to take place on February 6th from 11:00 a.m. to 1:30 p.m.
- Before our next meeting I have planned to attend the IDP project planning, and St. Paul & District Chamber of Commerce Regular Meeting.

Resolution
#CM20180122.1022

Moved by Deputy Mayor Noel to accept all Councillor reports as presented.

CARRIED

Resolution
#CM20180122.1023

Moved by Councillor Taylor that Council submit names to Administration to nominate an individual for the Alberta Order of Excellence.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

**Resolution
#CM20180122.1024**

Moved by Councillor deMoissac that Administration prepare a letter to of response to Eclipse Landscapes, and refer the letter to the St. Paul Champions for Change Committee and the Parks and Recreation Director.

CARRIED

**Resolution
#CM20180122.1025**

Moved by Councillor Boisvert that Council approve a five-year scholarship (2018-2022) in the amount of \$500/year for the St. Paul Education Regional Division No. 1 scholarship program in the name of the Town of St. Paul.

CARRIED

8.1d Letter from Rick Austin, Re: Jaycee Ballpark Discussion

**Resolution
#CM20180122.1026**

Moved by Councillor deMoissac that Council direct Administration to conduct a site inspection before and after the 2018 Centerfield Music event to ensure that they Jaycee Ballpark is left in good condition as per the contract with Troubadour Event Management.

CARRIED

**CORRESPONDENCE
AND INFORMATION**

8.1 Correspondence and Information

**Resolution
#CM20180122.1027**

Moved by Councillor Ward to accept all correspondence and information as presented.

CARRIED

DELEGATIONS:

4.2 7:10 p.m. – Kevin Kisilevich, Go East of Edmonton, Re: Marketing

**Resolution
#CM20180122.1028**

Moved by Councillor Eamon that Council purchase a full page ad in the amount \$1800.00 for the Go East of Edmonton Travel Guide, furthermore that Administration research the costs of the digital marketing campaign and membership for 2019.

CARRIED

Mayor Initials: ATM

Recording Secretary Initials: ATB

DELEGATIONS:

4.4 7:45 p.m. – Kathy Lawrence, Accu-Flo, Re: Automatic Meter Reading (AMR) for Water Meters

**Resolution
#CM20180122.1029**

Moved by Councillor Taylor that Council direct Administration to purchase 3000 registers at \$1.00 each for the T-10 Neptune water meters from the City of Spruce Grove.

CARRIED

ADJOURNMENT

**Resolution
#CM20180122.1030**

Moved by Councillor Boisvert to adjourn the Regular Council Meeting of January 22, 2018 at 10:08 p.m.

CARRIED



Maureen Miller, Mayor



Aline Brousseau, Recording Secretary

Mayor Initials: MM

Recording Secretary Initials: ATB