

**TOWN OF ST. PAUL
COMMITTEE OF THE WHOLE MEETING
TOWN COUNCIL CHAMBERS
JANUARY 9, 2018 - 6:00 p.m.**

The Committee of the Whole meeting of the Council of the Town of St. Paul was held in Town Council Chambers on Tuesday, January 9, 2018 commencing at 6:00 p.m.

CALL TO ORDER Mayor Miller called the meeting to order at 6:21 p.m.

PRESENT

Maureen Miller	Mayor
Ron Boisvert	Councillor
Tyson deMoissac	Councillor
Brad Eamon	Councillor
Norm Noel	Councillor/Deputy Mayor
Nathan Taylor	Councillor
Gary Ward	Councillor

REGRETS

STAFF IN ATTENDANCE

Trevor Kotowich	Acting Chief Administrative Officer
Aline Brousseau	Recording Secretary and Planner/Legislative Services Coordinator
Sarah Burton	Executive Assistant (left at 7:30 p.m.)

Resolution #COW20180109.1001 Moved by Councillor Ward to approve the January 9, 2018 Committee of the Whole meeting agenda as amended.

Addition(s):

- 6.4 OTJ at the Racette Junior High School
- 6.5 CAP Arena 35th Anniversary Silent Auction Item
- 6.6 Campground Bookings for the Centerfield Music Festival
- 6.7 Indigenous Cultural Training

CARRIED

DELEGATIONS: 4.1 6:00 p.m. – Jon Berube, Octopus Creative

Mr. Jon Berube with Octopus Creative was present and discussed an overview of website content and design, branding, communication and marketing for the Town of St. Paul. Mr. Berube indicated that he would send their portfolio to be forwarded to Council.

Mayor Initials: AMM

Recording Secretary Initials: ATB

Administration to request pricing options from Octopus Creative and bring back this information to a future Committee of the Whole meeting for review and consideration.

OLD BUSINESS:

5.1 Information Materials/Supplies for Tradeshows

Trevor Kotowich, Acting Chief Administrative Officer presented information on the materials/supplies available for the upcoming tradeshows in 2018. The existing display booth was available for Council's viewing.

It was recommended by Council that Administration forward this item to the Marketing Committee for their review and consideration.

Sarah Burton, Executive Assistant left the Council chambers.

NEW BUSINESS:

6.1 Waste Management Update

Councillor Taylor presented information and an overview on waste management and tonnage received at the Evergreen Regional Landfill. Furthermore, Councillor Taylor explained how each municipality is billed for services.

Administration to coordinate a site visit for Council to the Evergreen Regional Landfill in the Spring of 2018.

6.2 Municipal Affairs – Municipal Resources Handbook Update

Aline Brousseau, Legislative Services Coordinator presented a recent update provided by Municipal Affairs, Municipal Services & Legislation Division. The updates included: The Preparation of Meeting Minutes for Council, The Procedural Bylaw and the Agenda, and A guide to Tax Recovery in Alberta. Members of Council and Administration discussed the Councillor Reports and how this information was to be displayed in the agenda and minutes.

It was consensus of Council that each Committee meeting minutes be forwarded to Administration to be included in the Regular Council meeting packages to keep all members of Council and the public updated of all Committees.

Mayor Initials: ATM

Recording Secretary Initials: ATB

6.3 Resident Survey

Councillor Eamon discussed the possibility of a resident survey as obtaining input would assist Council with moving forward.

Administration to work with Councillor Eamon on the resident survey and bring forward the survey questions to Council for review and consideration.

6.4 OTJ at the Racette Junior High School

Councillor deMoissac discussed the possibility of a historical plaque at the Racette Junior High School, former OTJ.

Administration to work with Councillor Ward, the St. Paul Champions for Change Committee, and the St. Paul Education Regional Division No. 1 to see if this would be an option.

6.5 CAP Arena 35th Anniversary Silent Auction Item

Councillor Boisvert requested a silent auction item for the upcoming CAP Arena 35th Anniversary.

Trevor Kotowich, Acting Chief Administrative Officer agreed to provide a silent auction item to Councillor Boisvert for the CAP Arena 35th Anniversary.

6.6 Campground Booking for the Centerfield Music Festival

Councillor Ward indicated that the campground by the RCMP Station should be available for booking once the sales for the 2018 Centerfield Music Festival starts.

Trevor Kotowich, Acting Chief Administrative Officer indicated that the Parks and Recreation at the Town Hall Office could accept bookings prior to the campground operator arrives in April.

6.7 Indigenous Cultural Training

Mayor Miller indicated that there may be a possibility of partaking in an Indigenous Cultural Training day. This would assist in increasing indigenous specific knowledge, enhance individual self-awareness and strengthen skills for anyone working with Indigenous people.

Mayor Initials: MM

Recording Secretary Initials: ATB

Mayor Miller and Administration to work together to provide Indigenous Cultural Training to Council and Administration.

ADJOURNMENT

Resolution Moved by Deputy Mayor Noel to adjourn the Committee of the Whole
#COW20180109.1002 Meeting of January 9, 2018 at 9:08 p.m.

CARRIED



Maureen Miller, Mayor



Aline Brousseau, Recording Secretary

Mayor Initials: AM

Recording Secretary Initials: ATB