

**TOWN OF ST. PAUL
COMMITTEE OF THE WHOLE MEETING
TOWN COUNCIL CHAMBERS
DECEMBER 12, 2017 - 6:00 p.m.**

The Committee of the Whole meeting of the Council of the Town of St. Paul was held in Town Council Chambers on Tuesday, December 12, 2017 commencing at 6:00 p.m.

CALL TO ORDER Mayor Miller called the meeting to order at 6:21 p.m.

PRESENT	Maureen Miller	Mayor
	Ron Boisvert	Councillor
	Brad Eamon	Councillor
	Norm Noel	Councillor/Deputy Mayor
	Nathan Taylor	Councillor
	Gary Ward	Councillor

REGRETS Tyson deMoissac Councillor

STAFF IN ATTENDANCE	Trevor Kotowich	Acting Chief Administrative Officer
	Aline Brousseau	Recording Secretary and Planner/Legislative Services Coordinator

Resolution #COW20171212.1001 Moved by Councillor Ward to approve the December 12, 2017 Committee of the Whole meeting agenda as presented.

CARRIED

DELEGATIONS: 4.1 Nil.

OLD BUSINESS: 5.1 Nil.

NEW BUSINESS: 6.1 St. Paul Youth Council

Councillor Taylor discussed how the St. Paul Youth Council is structured and how events are held. The St. Paul Youth Council worked the Happy and Safety Halloween and obtained revenue for this event on October 31, 2017. The members promoted and held their first event basketball and dodgeball on December 2, 2017 for ages 12-18. Councillor Taylor encourages this Committee to set up their own bank account for operations and suggests that the club earns money based on the number of participants and events held.

Mayor Initials: AM

Recording Secretary Initials: ATB

Administration to research and provide Council a copy of the Terms of Reference for the St. Paul Youth Council. As well, research a draft agreement between the Town of St. Paul and St. Paul Youth Council.

6.2 Livestreaming of Council Meetings

Councillor Taylor discussed the possibility of having Council meetings livestreamed. This would mean the public could listen without physically being at the meeting. Live streaming the minutes would allow residents to keep informed on Town of St. Paul events/dealings. Council agrees that this would lead to open and transparent governance.

Administration to research possibilities on the room design and set up, policy surrounding the livestreaming, software required, and technology required, (audio/televisions) and provide a list for Council's review and consideration. As well, Administration to research a Social Media Policy.

6.3 Compliance Certificate Request Policy

Aline Brousseau, Planner presented an overview of a draft policy on requirements for compliance certificate requests.

Administration to bring back the draft policy for Council's review and consideration at a future Regular Council Meeting.

6.4 Water Meter Equipment

Trevor Kotowich, Acting Chief Administrative Officer presented information on water meter equipment. Administration suggests that water consumption for Town of St. Paul facilities should be tracked. Administration proposes installing water meters at each of the facilities. As well, Administration reported that most municipalities have Automatic Meter Reading (AMR) which assists in obtaining water meter reads more easily rather than the current method which requires residents to report their meter reading.

Administration to research information on Automatic Meter Reading (AMR) for the Town of St. Paul.

Mayor Initials: AMM

Recording Secretary Initials: ATB

6.5 Information Materials/Supplies for Tradeshows

Trevor Kotowich, Acting Chief Administrative Officer indicated that the materials and display booth for the upcoming tradeshows need to be considered as the current display and materials are dated.

Administration was directed to set up the display booth and make available the materials for Council to view at the next Committee of the Whole meeting.

ADJOURNMENT

Resolution Moved by Councillor Boisvert to adjourn the Committee of the Whole
#COW20171212.1002 Meeting of December 12, 2017 at 8:02 p.m.

CARRIED



Maureen Miller, Mayor



Aline Brousseau, Recording Secretary

Mayor Initials: MM

Recording Secretary Initials: ATB