**Town of St. Paul**

**REGULAR COUNCIL MEETING**

**April 25, 2016**

**TOWN COUNCIL CHAMBERS**

**7:00 p.m.**

The regular meeting of the Council of the Town of St. Paul was held in Town Council Chambers in the Municipal office on Monday, April 25, 2016, commencing at 7:00 p.m.

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| **In Attendance**  **Absent** | Mayor Glenn Andersen  Deputy Mayor Don Padlesky  Councillor Edna Gervais  Councillor Ken Kwiatkowski  Councillor Norm Noel  Councillor Judy Bogdan  Interim Chief Administrative Officer Holly Habiak  Recording Secretary: Laura Bachelet  Councillor Dwight Wiebe |  |
| **Call to Order** | Mayor Andersen called the Regular Council Meeting to order at 7:00 p.m. |  |
| **Resolution #CM20160425.1001** | Moved by: Councillor Noel  To approve the Agenda of the Monday April 25, 2016 Council Meeting as amended:  Correction:   * Page 2 spelling “Councillor Weibe” to “Councillor Wiebe”.   Addition:   * Delegation:   1. Accurate Assessment   6.12 Primary Care Network   * Letter RE: Waiver of Security Deposit * Letter RE: sponsor the walking program in various regional schools.   11 In Camera   * Personnel | CARRIED |
| **Resolution #CM20160425.1002** | Moved by: Councillor Gervais  To approve the minutes of the April 11, 2016 Regular Council Meeting as presented. | CARRIED |
| **DELEGATIONS:** |  |  |
| **Resolution**  **#CM20160425.1003** | Moved by: Councillor Kwiatkowski  That the presentation from Abby Keyes regarding the present space for ParentLink be accepted for information. | CARRIED |
| **Resolution**  **#CM20160425.1004** | Moved by: Councillor Bogdan  That Mirek Grzeszuk and Roxanne Richardson (Yakemchuk) from MPE presentation regarding their scope of services be accepted for information. | CARRIED |
| **Resolution**  **#CM20160425.1005** | Moved by: Councillor Noel  To approve the presentation from Accurate Assessment Group regarding the 2015 assessment statistics and processes involved in their assessments. | CARRIED |
| **LEGISLATION:** |  |  |
| **Resolution #CM20160425.1006** | Moved by: Councillor Bogdan  That Council approves Policy #1300-01 Developing Policies and Procedures as presented, so that the Policy and Legislation Review Committee can proceed with the Duties and Outcomes documented in Bylaw #1222. | CARRIED |
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| **ADMINISTRATION:** |  |  |
| **Resolution #CM20160425.1007** | Moved by: Councillor Noel  That the oral report presented by Interim Chief Administrative Officer, Habiak be accepted for information. | CARRIED |
| **Resolution #CM20160425.1008** | Moved by: Councillor Gervais  That Council commence the hiring process for the next Chief Administrative Officer using In-House resources of the Mayor, Director of Finance and Human Resources. | CARRIED |
| **Resolution #CM20160425.1009** | Moved by: Councillor Kwiatkowski  That the March Year to Date – Budget to Actual reports dated March 31, 2016 be accepted for information. | CARRIED |
| **Resolution #CM20160425.1010** | Moved by: Councillor Noel  That the information provided by Travel Alberta regarding the 2016 Tourism Industry Town Hall being held in St. Paul on May 10, 2016 be a Council approved event and Council will advise Administration by April 27, 2016 to register. | CARRIED |
| **Resolution**  **#CM20160425.1011** | Moved by: Councillor Kwiatkowski  To table the $5000.00 contribution request towards their summer cabin building from the Lakeland Centre for Fetal Alcohol Spectrum Disorder to the May 24, 2016 Council Meeting. | CARRIED |
| **Resolution**  **#CM20160425.1012** | Moved by: Councillor Bogdan  That the Town of St. Paul provide a $1000.00 contribution to the Royal Canadian Mounted Police for the 36th Annual Challenge Cup Relay Road Race on May 5, 2016. | CARRIED |
| **Resolution**  **#CM20160425.1013** | Moved by: Councillor Padlesky  To table the decision for the Town of St. Paul to provide an annual contribution of $10,000.00 to the St. Paul and District Chamber of Commerce to May 24, 2016 Council Meeting. | CARRIED |
| **Resolution**  **#CM20160425.1014** | Moved by: Councillor Padlesky  To table the decision of the Town of St. Paul to sponsor the Animal Shelter in the amount of $1000.00 for the construction of their new building to the May 24, 2016 Council Meeting. | CARRIED |
| **Resolution**  **#CM20160425.1015** | Moved by: Councillor Kwiatkowski  That the Town of St. Paul write off the outstanding property taxes on Roll #2364 (the outstanding mobile home taxes are penalties placed against the property) in the amount of $10,174.05. | CARRIED |
| **Resolution**  **#CM20160425.1016** | Moved by: Councillor Noel  That Council accepts the attached Organizational Chart for information/reference with the addition of the Golf Course Maintenance Department under Parks and Recreation Department. | CARRIED |
| **Resolution**  **#CM20160425.1017** | Moved by Councillor Gervais  That the in kind work request from the St. Paul and District Crisis Association for the development of a suitable area for parking be approved. Further to that, scheduling must be pre-approved by the Town of St. Paul’s Public Works Department Manager. | CARRIED |
| **Resolution**  **#CM20160425.1018** | Moved by: Councillor Kwiatkowski  To table decision and forward the letter provided by Primary Care Network RE: Waiver of Security Deposit to Administration to collect more information to the May 9, 2016 Council Meeting. | CARRIED |
| **Resolution**  **#CM20160425.1019** | Moved by: Councillor Bogdan  That the Town of St. Paul sponsor the Walking Program organized by the Primary Care Network in various regional schools in the amount of $300.00. | CARRIED |
| **MUNICIPAL ENFORCEMENT:** |  |  |
| **Resolution #CM20160425.1020** | Moved by: Councillor Bogdan  That the information provided for Charter/Taxi services be accepted for information. | CARRIED |
| **Resolution #CM20160425.1021** | Moved by: Councillor Bogdan  To table the decision on funding the Curling Rink Upgrades project on the basis that the Administration provide more information on the specific project renovations and grant funding applied for, until the May 9, 2016 Council Meeting. | CARRIED |
| **Resolution #CM20160425.1022** | Moved by: Councillor Kwiatkowski  To continue with the funding of the CAP Arena, for operating a second arena in our Town, in the amount of $20,000.00. | CARRIED |
| **Resolution #CM20160425.1023** | Moved by: Councillor Padlesky  That the information presented regarding the Brett Kissel concert on June 18, 2016 be accepted as information. Further to this, more detailed information from the Town Concert Planning Committee will need to be provided to Council after the meeting on April 29, 2016. | CARRIED |
| **Resolution #CM20160425.1024** | Moved by: Councillor Noel  That the information Administration provided from Atco and Noramco regarding the increase in costs to the estimate of $51,620 for the underground power and transformer upgrade at the CAP arena be approved. | CARRIED |
| **COUNCILLOR REPORTS:** |  |  |
|  | Deputy Mayor Padlesky   * No report   Councillor Bogdan   * Attended the Portage College event   Councillor Noel   * From the Rec Committee meeting: A heads up – there are Canada 150 events organized and happening at the Rec Centre on the same weekend as the 2017 Grad Committee is planning to use the facility. No formal requests have been made to the Town at this time.   Councillor Wiebe   * Absent * Councillor Kwiatkowski * Note: Evergreen Waste Management Meeting at 10:00 a.m. on May 3, 2016 moved from May 16, 2016. * Add In-Camera: Personnel   Councillor Gervais   * Attended Provincial Transit Engagement meeting in Smoky Lake. * Concerto assessment June 9, 2016 at 9am.   Mayor Andersen   * Physician Recruitment – Doctor in Town tomorrow and a Physician Couple coming here in June. |  |
| **Resolution**  **#CM20160425.1025** | Moved by: Councillor Noel  That the Town of St. Paul allow the Iron Horse Ultra group use of the Reunion Station at no cost from September 30, 2016 to October 2, 2016 for their annual event. | CARRIED |
| **Resolution**  **#CM20160425.1026** | Moved by: Councillor Noel  That the Town of St. Paul supply rubber gloves and garbage bags to the groups participating in the Community Clean-Up Group for their event on April 30, 2016. | CARRIED |
| **Resolution**  **#CM20160425.1027** | Moved by: Councillor Noel  That all Councillor Reports are accepted for information. | CARRIED |
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| **CORRESPONDENCE AND INFORMATION:** |  |  |
| **Resolution**  **#CM20160425.1028** | Moved by: Councillor Kwiatkowski  To accept and file the Correspondence and Information. | CARRIED |
| **Resolution**  **#CM20160425.1029** | Moved by: Councillor Kwiatkowski  To move into camera to discuss a legal issue at 10:26 p.m. | CARRIED |
| **Resolution**  **#CM20160425.1030** | Moved by: Councillor Kwiatkowski  To move out of camera at 10:59 p.m. | CARRIED |
| **Resolution**  **#CM20160425.1031** | Moved by: Councillor Padlesky  To extend the meeting by a half an hour in accordance with our Procedural By-Law #1219. | CARRIED |
| **Resolution**  **#CM20160425.1032** | Moved by: Councillor Kwiatkowski  To move into camera to discuss a personnel issue at 11:00 p.m. | CARRIED |
| **Resolution**  **#CM20160425.1033** | Moved by: Councillor Padlesky  To move out of camera at 11:05 p.m. | CARRIED |
| **Resolution**  **#CM20160425.1034** | Moved by: Councillor Noel  That the Town of St. Paul enter into a land lease agreement with Paul Kotowich regarding two Town-owned parcels: 72 Acres at PT 9-SW1 -10 – 58 – 9 – W4 and 108 acres at NE 9 – 58 – 9 – W4 per acre for the term April 29, 2016 to April 29, 2017 and to be reviewed on an annual basis. | CARRIED |
| **Resolution**  **#CM20160425.1035** | Moved by: Councillor Kwiatkowski  That the Town of St. Paul does not enter into a debenture agreement with the Elk Point Regional Water Commission for $537,111.00. Further to that Administration be authorized to issue a cheque to the Elk Point Regional Water commission for the amount outstanding for the Water Treatment Plant Upgrade, pending Mayor Andersen contacting Mike Yakemchuk for more information. Further to this, the information Mayor Andersen collects will be forwarded to Administration to assess and bring back to Council. | CARRIED |
| **Resolution #CM20160425.1036** | Moved by: Councillor Padlesky  To adjourn the meeting at 11:08 p.m. | CARRIED |

*(Original signed by:) (Original signed by:)\_\_\_\_\_\_\_\_\_\_\_\_*

Mayor Glenn Andersen Recording Secretary Laura Bachelet