

Meeting of the Town of St. Paul Council in the St. Paul Town Council Chambers on Monday June 22<sup>nd</sup>, 2015 at 18:00 Hours.

**MEMBERS PRESENT:**

Mayor Glenn Andersen, Edna Gervais, Dwight Wiebe, Don Padlesky, Ken Kwiatkowski, Norm Noel, Judy Bogdan (arrived at 18:55 Hours) , and recording secretary Cindy Litwinski.

**PRESENTATION:**-St. Paul Chamber-Developing a Strategy-Alice Herperger

- Alice is here to update Council on what the Chamber is doing.
- The mission of the St. Paul & district Chamber of Commerce, as a volunteer organization, is to promote commercial, industrial and civic well-being in our community.
- The Chamber is scheduled to conduct strategic planning activities, however in anticipation of that session, the Chamber has chosen to focus on the following activities:
  - ❖ To develop and foster a greater understanding of the needs and wants of the membership and the business community;
  - ❖ To increase visibility and engagement by the board and staff within the business community;
  - ❖ To create sustainable activities, programs and events which engage the business community and support their efforts.
- In support of the areas identified, the Chamber has been involved in the following activities:

Committees, Partnerships & Community Support

- ❖ Town of St. Paul Marketing Committee
- ❖ Champions for Change Downtown Revitalization Committee
- ❖ Adult Learning
- ❖ Canada 150 Committee
- ❖ HUB, AB Works, Job Skills Training & Labour, Town of St. Paul and Community Futures (CF)
- ❖ Ag Society
- ❖ Community Futures
- ❖ Destination Marketing Organization (DMO)
- ❖ Telus
- ❖ ACFA
- ❖ Portage College
- ❖ St. Paul Education Regional Division (SPERD)-The Chamber, on a yearly basis, provides scholarships for SPERD students graduation from high school. This year the Chamber has approached scholarship organizers about increasing visibility of scholarships presentations and increasing scholarship opportunities to students.
- ❖ Cold Lake/Bonnyville Chronic Labour Shortage Coalition

Projects/Initiatives providing "Value Added"

- ❖ Workshops: EARN, RABC Workshops (Marketing on a budget), Stop the Insanity, Dealing with Donations, Social Media Workshops, Wages at Work, Canada Alberta Job Grant Presentation, Lunch & Learn: Chamber Plan. The workshops are well attended.
- ❖ Chamber Group Insurance Plan
- ❖ Rodeo Kick off Supper: The Rodeo Kick off Supper has been the Chamber's largest fundraiser in the past. This year the Chamber will explore other revenue streams and will downsize the Supper to focus on the Rodeo and events taking place during the rodeo week.
- ❖ Small Business Week: The Chamber will partner with other agencies to host a Small Business Week event the third week in October. The intent is to host a supper with a guest speaker. The event is in the planning stages.

- ❖ Christmas Super Saturday: The Christmas Super Saturday event has taken place the past couple of years, however the intent for 2015 is to increase the activities during the event and draw more business participants and people into town. The Chamber has approached the Downtown Committee to assist in creating a fantastic event.
- ❖ Political Forums
- ❖ SPERD Scholarships
- ❖ Logo Sign Project
- ❖ Value Added Programs/Member to Member Discounts: The Chamber provides a number of Value Added Programs through the Alberta Chamber of Commerce to members in the areas of: gas discounts, banking discounts, insurance, energy discounts, etc.
- ❖ Trade Fair
- ❖ Business Awards: Consumers would nominate businesses.
- ❖ Networking Opportunities

#### Advocacy

- ❖ Local: The Chamber works to improve the local business climate, promote trade and commerce and foster a better understanding and appreciation for the opportunities, advantages and assets of the community, as well as speak to the disadvantages or threats. The Chamber works with regional Chambers, the Alberta Chamber of Commerce (ACC) and the Canadian Chamber of Commerce (CCC) on behalf of the local membership and through an understanding of the issues at a higher level, provides input from a local perspective.
  - ❖ Provincial: The ACC reviews and assesses new legislation or amendments to existing acts and apprises its members of potential concerns. The ACC coordinates the voice of its 126 members to increase its advocacy efforts and assists members who may be having difficulties dealing with government and bureaucratic operations. E.G. ensure the twinning of Highway 63, have been advised that the business tax will not be lowered.
  - ❖ National: The CCC is the only national organization that speaks for 200,000 businesses on a national and international level. The CCC's views, the views of those represented, are sought after and respected by the government, business and media.
- Street Art Projects: projects for this year are historic plaques. The first four plaques will be for the Foundry, Mannawanis, Legion and Museum.
  - The Chamber has been more involved and are working on a new website. The information presented to Council tonight will be on their website in a condensed form.
  - The Chamber has a Committee and have met with a lawyer to create their bylaws.
  - On behalf of Council thank you for what you are doing in the Community and for making a presentation to Council.

Mayor Andersen called the regular meeting to order at 18:26 hours.

- 1) Moved by Ken Kwiatkowski  
That, the Agenda be adopted as read

“CARRIED”

- 2) Moved by Don Padlesky  
That, the minutes of June 8<sup>th</sup>, 2015 be adopted as read.

“CARRIED”

#### **BUSINESS FROM THE MINUTES:**

- None.

## **COUNCIL COMMITTEE REPORTS:**

### **Dwight Wiebe**

- No Report

### **Norm Noel**

#### **Parks and Recreation**

- Attended meeting on June 17<sup>th</sup>, 2015.
- Canada Day Celebrations: planning is pretty much all in place. The fireworks will take place on June 30<sup>th</sup>, 2015 at the Recreation Centre. This year's show promises to be bigger and better than last year's show. There will be entertainment at the Recreation Centre June 30<sup>th</sup>, 2015 featuring St. Paul's very own Calvin Volrath. It will be from 8:00PM-9:00PM. July 1<sup>st</sup>, 2015 will see opening ceremonies at the Recreation Centre at 11:00AM. There will be a BBQ lunch from 11:00AM-4:00PM. Aboriginal Games at 11:30 at the ball diamonds. Entertainment featuring Acoustic Duo of (S. Larmand & A. Stafford) starting at 12:00PM followed by dance performance by Silhouette Dance Studio at 1:00PM. There will be a bike parade at 1:30PM at the Recreation Centre. There will be bouncy houses, snow cones, Balloon Artist, Face Painting, Farmers Market, Children's activities, Skateboarding Demo and much more from 11:00AM-4:00PM on July 1<sup>st</sup>, 2015.
- Reminder for groups to get their applications in for Rodeo Cleanup. Doing clean up guarantees Rodeo Supper the following year.
- ARPA Conference is set for October 22<sup>nd</sup>, -25<sup>th</sup>, 2015 at Lake Louise. Gary Ward, Marcel Lafortune, Tim Mahdiuk, Councilor Kwiatkowski and I will be attending.
- Three parks will be fitted with new equipment; they are Lingin, Lyndale and Wheeler Parks.
- Judges for Communities in Bloom will be out July 28<sup>th</sup>, 2015.
- New outdoor lights are being installed at Reunion Station parking lot, Iron horse Campground and the toboggan hill at Lagasse Park.
- Renovations at the Clancy Richard Arena on the front retaining walls should be starting the 1<sup>st</sup> week of July with completion by Mid-August.
- Gary is having Marcel look into signage for the Clancy Richard Arena. The old lettering was damaged in removal when new steel siding was installed. This was unavoidable as the letters were foam and glued on.
- The swimming pool has been very busy with lessons and expects to be busy through the summer, with schools already booking for next year. Several new toys for kid's pool have been ordered to replace toys that are getting outdated.

#### **Evergreen Regional Waste Management**

- Attended meeting on June 18<sup>th</sup>, 2015.
- Occupational Health and Safety has reviewed all compliance orders regarding the accepting of asbestos and has given the OK for Evergreen to accept Asbestos. The Board, however, has decided not to accept any more asbestos at this time.
- Currently Evergreen has an operating loss of \$78,371.86 until the end of May. This is due to the loss of tonnage coming in. Hopefully the summer months will see a turnaround as it has in the past years. There are no plans at this time to offset/minimize the loss. They hope to see the tonnage increase.
- Last year Evergreen payed their deficit out of their reserves.

### **Don Padlesky**

- Attended the Elk Point 4H appreciation Supper in Elk Point. Should check with the 4H Clubs and see if it is better to donate straight to the clubs or purchase a calf.
- Attended Northern Lights Library Services Board meeting on June 12<sup>th</sup>, 2015 along with councilor Wiebe. The former Executive Director was paid out and let go. There was no contract in place for the Director; instead there was a letter of hire. The money paid to let the two employees go will be coming out of the money saved from not having full staff members. NLLS will be hiring a firm to find the next Executive Director. One of the internal employees has taken over the Executive Director position until a new one is hired. NLLS will be hosting their annual conference September 17<sup>th</sup> -18<sup>th</sup>, 2015. It is also their 25<sup>th</sup> anniversary.

- Attended the St. Paul Municipal Library Board meeting on June 17<sup>th</sup>, 2015 along with councilor Wiebe. Things are running very well. Attendance at the Library for March: 3230. They average 160 people per day. Attendance numbers continue to grow. The Library will be having another summer reading program for this year. It will run from Tuesday to Friday for two hours per day. Local citizen Tom Krissa will be building two book shelves and donating his time. Friends of Library will pay for the materials. Held another used book sale. Any books that did not sell will be donated.
- Participated in the Ronald McDonald house Golf Fundraiser on June 20<sup>th</sup>, 2015 in Cold Lake.
- Attended the St. Paul Museum annual open house on June 21<sup>st</sup>, 2015. Each year I find new items I didn't know St. Paul had. Example: Flour Mill started up back in the thirties. They restored an antique water drilling device. One citizen told me the story of when he went down the well to remove a rock alone. He used to whistle at the horse that would walk around to raise him back up. On one occasion the horse did not move and he had to wait for his dad to come help him out.

### **Edna Gervais**

#### Chamber of Commerce

- Attended meeting on June 10<sup>th</sup>, 2015.
- Upcoming events:
  - ❖ Rodeo Supper-August 31<sup>st</sup>, 2015. Invitations will be going out soon.
  - ❖ Rodeo Parade-September 5<sup>th</sup>, 2015 at 10:00AM. The theme is "International Day of Charity" Inspiring Caring, Sharing and Giving. Contact the Ag Society for entries.
  - ❖ Small Business Week-They are hoping to partner with Alberta Works & the HUB to host an event on October 22<sup>nd</sup>, 2015 with dinner, some type of business recognition and a dynamic keynote speaker named Jeff Mowatt.
  - ❖ The Chamber is taking the lead for the Canada 150. The next meeting in June 23<sup>rd</sup>, 2015 at 5:00PM.
  - ❖ Christmas Super Saturday is November 28<sup>th</sup>, 2015. In the hopes of encouraging to Shop Local. There will be a free matinee for children and businesses can offer bargains.

#### Champions for Change

- Attended the meeting on June 16<sup>th</sup>, 2015.
- Upcoming events:
  - ❖ Party in the Park-July 22<sup>nd</sup>, 2015. Calvin Volrath will be there to entertain.
  - ❖ Street Dance is August 26<sup>th</sup>, 2015 from 7:00PM-9:00PM.
  - ❖ Both of the above events will be held downtown.
- Champions have decided not to have their Annual Harvest Ball. They are partnering with Heritage Festival committee for their two day event. The first day September 18<sup>th</sup>, 2015 will be a taste of St. Paul from 4:00-8:00PM. Will have a chance to sample dozens of ethnic foods from around the world.
- The second day will be an Art Show & Tasteful Trip with Champions-wine & beer from around the world. This will be a black tie affair from 4:00PM-8:00PM with wine and beer sampling & appetizers made by Portage College using locally grown foods.
- Champions also accepted another resignation from a Board Member Kristy Baron who has moved to Edmonton. Reminding everyone again that Champions has a few vacancies so if anyone is interested in joining the group that would be great.

#### Heroes & Hearts

- This is the first annual donor challenge.
- Thanks to the St. Paul Journal for creating the poster for us. The poster has been e-mailed and posted to the Town's website and Facebook page to spread the word.
- Our goal is to get 250 new registrants and collect a 1,000 toonies by June 30<sup>th</sup>, 2015.
- Mayor Andersen and I did a radio interview on Friday morning. Mayor Andersen challenged the County of St. Paul, the Town of Bonnyville and the City of Cold Lake to beat our goal.
- I am encouraging everyone to register at [heroesandhearts.ca](http://heroesandhearts.ca). Track the stats by emailing [egervais@town.stpaul.ab.ca](mailto:egervais@town.stpaul.ab.ca).

## **Ken Kwiatkowski**

### Marketing Committee

- Attended meeting on June 16<sup>th</sup>, 2015.
- We talked about the 150 celebrations that will be on July 1<sup>st</sup>, 2017.
- We are in contact with someone that we are hoping will MC our event.
- We are looking for groups or individuals, for ideas or to volunteer.
- We talked about having a UFO two day conference the week of the 150 celebrations.
- Next Canada 150 meeting will be on June 23<sup>rd</sup>, 2015.
- We talked about Motor Cycle Tourism. Penny had met with Roy Missal and he said that they look for Motorcycle friendly venues so the committee talked about looking at restaurants or other places where we would look at buying them their coffee. They usually ride on Tuesday or Wednesday depending on weather.
- Parade Dates should be on our website. If any Town employee or councilor would like to take the Town truck and float to a parade, contact administration.
- Discussed the Town having their own Geocache coins and possibly having a coin that would be a collector coin for 2017.
- The Chamber Super Saturday event will be on November 28<sup>th</sup>, 2015.
- August 16<sup>th</sup>-19<sup>th</sup>, 2015 is the Gift Fair in Edmonton. Councilor Wiebe and I would like to attend the Monday and Tuesday as Tuesday is promo day.

### Community futures

- Auditors will be attending the next meeting to go through everything.
- Our manager Penny Fox gave an overlook of the past year.
- After the regular meeting we held our AGM.
- The executive Board will remain the same:
  - ❖ Chair: Steve Upham
  - ❖ Vice Chair: Ernest Brousseau
  - ❖ Treasurer: Maxine Fodness

Regular meeting was adjourned at 19:03 Hours.

### PRESENTATION:-St. Paul Animal Shelter-Charlene Whiskeyjack

- Charlene is the manager at the Animal Shelter
- The Shelter has a contract with the Town. The town owns 65% of the kennels.
- They have started a lot of programs in the last 4-5 years. Including lost and found services for animals.
- County animals are euthanized after three days.
- At the Animal Shelter animals are quarantined for 10-14 days.
- They also have a Blue Bells fund to help animals who need above and beyond medical care.
- They are fundraising for their new building. They have raised 1/5 of the money needed for phase one. They need \$500,000.00 and currently have \$120,000.00 in the bank.
- June 2013-2014 they had 104 outcomes including one ferret.
- June 2014-2015 they had 92 outcomes.
- They use social media to get their cause out there.
- Distributed a copy of their financial statements. They are currently running a deficit due to a grant not being available this year.
- They also receive revenue from bingoes.
- They have planned their new facility in five stages:
  - ❖ Stage one: new building
  - ❖ Stage two: quarantine building
  - ❖ Stage three: atrium
  - ❖ Stage four: indoor dog park
  - ❖ Stage five: outdoor dog park
- One of their short term goals is more publicity

- They have multiple social media sites including: St. Paul Animal Shelter Facebook page, Lost & Found Facebook page, Blue Bells Fund and Building a Future web page which includes updates on progress of their new building. They also have an Instagram and Twitter page.
- They also have a casino in Camrose.
- They have active volunteers in summer and partner with Community Service Workers.
- When St. Paul Soccer was fundraising to build their facilities they made a brochure to distribute to potential donors. The Shelter is currently selling tiles with names on it. Could also have a contest to name the new building as a fundraiser. Should also contact businesses to see if they would help out with the construction to save money.
- Once they are in their new building Lac La Biche and Elk Point would like to bring their animals to the St. Paul Shelter.
- Capacity will increase in the new building.

Mayor Andersen called the regular meeting to order at 19:24 Hours.

### **Judy Bogdan**

- Wishing everyone a Happy Father's Day.
- On June 11<sup>th</sup>, 2015 attended the AAMDC Golf Tournament. Volunteered with County representatives as well as Councilors Gervais and Kwiatkowski to serve smokies, water and chips from the Community Connector food bus. Golf balls were also given out. Met some interesting individuals, some with quite the sense of humor. Some people were requesting a map of the entire golf course. Will bring this up at the next Golf Course meeting.
- June 13<sup>th</sup>, 2015 was the Skateboard Park garage sale fund raiser. It was well attended.
- June 18<sup>th</sup>, 2015 was unable to attend the Community Futures AGM due to work commitment. Would like to request that councilor Kwiatkowski be the spokesperson for this Committee. Councilor Kwiatkowski would like councilor Bogdan to remain the spokesperson at this time.
- Upcoming:
  - ❖ June 24<sup>th</sup>, 2015 Airport Committee meeting.
  - ❖ June 25<sup>th</sup>, 2015-HUB AGM at 5:30PM at Portage College.
- Will not be able to attend July 1<sup>st</sup> Canada Day celebrations but can attend on June 30<sup>th</sup>, 2015.
- Go East Magazine: some individuals had difficulty finding St. Paul and Area events in the magazine. The Town advertises in the Lakeland Magazine.

### **MAYOR'S REPORT**

#### **Glenn Andersen**

- Muni-Core is requesting a letter of support on behalf of its members for a grant application. We gave them a draft letter due to the deadline for the Canada 150 Grant.

3) Moved by Edna Gervais

That, we send a letter of support to Muni-Core for their grant application.

"CARRIED"

- The next Muni-Core meeting is on July 20<sup>th</sup>, 2015. They will no longer complete audited financial statements. They will provide a notice to reader; unaudited financial statements.
- City of Cold Lake Municipal Enforcement hand out a brochure on Off-Highway Vehicle operational guidelines and safety tips. Will forward to our Peace Officers to look into if we should provide a similar brochure.

- Received a letter from the St. Paul Golf Club Board of Directors thanking the Town council and Staff for our contribution.
- On June 18<sup>th</sup>, 2015 attended a community energy planning session that discussed how to control power and gas. Example: UFD at plants; combine heat and power units for pools. Will get more information and bring back to council.
- Northern Alberta Mayors and Reeves Caucus: attended session in Fort McMurray. Went to the new Shell Centre. It has astro turf. They are in position to be Sports Economic Development leader. They spent \$133 million on the entire building. They are lead Gold now. They have a 5,000 seating capacity, however the seats are quite small.
- Toronto Argonauts home opening game is in Fort McMurray on June 27<sup>th</sup>, 2015.
- Fort McMurray is hosting the 2015 Western Canadian Summer Games.
- Received an invitation from Portage College to their 15<sup>th</sup> Annual Golf Tournament on August 20<sup>th</sup>, 2015 at the Lac La Biche Golf & Country Club. Entry fee is \$150.00 per person.

4) Moved by Ken Kwiatkowski  
That, we send a team of four to Portage College 15<sup>th</sup> Annual Golf Tournament on August 20<sup>th</sup>, 2015.

“CARRIED”

**ADMINISTRATION REPORT**

- Reviewed the St. Paul Animal Shelters balance sheet.
- By-Law #1219 a By-Law of the Town of St. Paul in the Province of Alberta to regulate the proceedings in the Council of the Town and in the committees thereof, and to define powers and duties of the Council, the committees and designated officer of the Town.

5) Moved by Dwight Wiebe  
That, By-Law #1219 receives first reading.

“CARRIED”

6) Moved by Norm Noel  
That, By-Law #1219 receives second reading.

“CARRIED”

7) Moved by Don Padlesky  
That, By-Law #1219 receives unanimous consent and third and final reading.

“CARRIED”

- St. Paul and District Arts Foundation will be working the 2015 Town Rodeo Supper. Administration will let them know we need 20 volunteers on September 5<sup>th</sup>, 2015.
- Ron presented the Photo Radar reports as listed below:

Photo Radar Summary 2015												
Month	Total fines			Less VOCF	%	Less Fine Retention	%	Sent to Municipality	Paid to Global	%	Retained by Town	%
	OOP	Alberta	OPP + Alberta									
Oct. 15 - Dec. 31 - Warnings (146 x \$10.00)	\$ -	\$ -	\$ -	\$ -	0	\$ -	0	\$ -	\$ 1,460.00	\$ -	\$ (1,460.00)	\$ -
January-15	\$ 562.00	\$ 12,769.00	\$ 13,331.00	\$ 1,679.00	12.6	\$ 1,955.00	14.7	\$ 9,697.00	\$ 5,285.73	39.6	\$ 4,411.27	33.1
February-15	\$ 441.00	\$ 14,634.00	\$ 15,075.00	\$ 1,894.00	12.6	\$ 2,216.00	14.7	\$ 10,965.00	\$ 5,977.23	39.6	\$ 4,987.77	33.1
March-15	\$ 516.00	\$ 21,398.00	\$ 21,914.00	\$ 2,760.00	12.6	\$ 3,215.00	14.7	\$ 15,939.00	\$ 8,688.89	39.6	\$ 7,250.11	33.1
April-15	\$ 1,107.00	\$ 23,544.00	\$ 24,651.00	\$ 3,104.00	12.6	\$ 3,616.00	14.7	\$ 17,931.00	\$ 9,774.11	39.6	\$ 8,156.89	33.1
May-15			\$ -		#DIV/0!		#DIV/0!		\$ 18,724.31	#DIV/0!	\$ (18,724.31)	#DIV/0!
June-15			\$ -		#DIV/0!		#DIV/0!			#DIV/0!	\$ -	#DIV/0!
July-15			\$ -		#DIV/0!		#DIV/0!			#DIV/0!	\$ -	#DIV/0!
August-15			\$ -		#DIV/0!		#DIV/0!			#DIV/0!	\$ -	#DIV/0!
September-15			\$ -		#DIV/0!		#DIV/0!			#DIV/0!	\$ -	#DIV/0!
October-15			\$ -		#DIV/0!		#DIV/0!			#DIV/0!	\$ -	#DIV/0!
November-15			\$ -		#DIV/0!		#DIV/0!			#DIV/0!	\$ -	#DIV/0!
December-15			\$ -		#DIV/0!		#DIV/0!			#DIV/0!	\$ -	#DIV/0!
Totals	\$ 2,626.00	\$ 72,345.00	\$ 74,971.00	\$ 9,437.00		\$ 11,002.00		\$ 54,532.00	\$ 49,910.27		\$ 4,621.73	

Key:  
 OOP - Out of Province  
 VOCF - Victims of Crime Fund goes to Victim Services  
 Fine Retention - Court Services - stays with the province

- By-Law #1101 A By-Law of the Town of St. Paul, in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26 R.S.A. 2000 and amendments thereto, to provide for the regulations and licensing of businesses, business activities and persons engaged in business within the corporate limits of the Town of St. Paul.
  - ❖ Had a request from a business that has more than one location in Town to only purchase one license for both locations.
  - ❖ Section 4.2 of the By-Law states that where a business subject to licensing is carried on or intended to be carried on in more than one place, a license shall be required in respect of each place as though the business carried on in each were a separate business.
- Grand Opening for the St. Paul Wellness Centre is planned for July 17<sup>th</sup>, 2015 at 3:00PM. We will have the official opening ceremony and then go into the new offices. Gary is looking after the table and chairs and administration is ordering the food and beverages.
- We will now receive reports on the dates Photo Radar will be in specific areas. We will put this information on our website and use the radio and newspaper to let residents know.
- Spill Cleanup: we have received the analysis and everything is ok. The contamination has been cleaned up.
- There is a new business starting up in Town: Mart-T's Dumpster's. They will be adding 4 and 6 yard front load garbage bin services. The business should be up and running August 1<sup>st</sup>, 2015. Gary will contact them to see what their rates are.
- Haying in the 30's is on August long weekend. Mayor Andersen and Councilor Bogdan, Noel, Padlesky and Gervais will volunteer to help with the event. Ron will confirm who will be picking up the batter.
- Councilor Noel stated that there is no banner on the pole outside where the Hanson Hotel was. Gary will follow up.

- 8) Moved by Ken Kwiatkowski  
That, we move in camera to discuss a land issue at 19:58 Hours Hours.

"CARRIED"

- 9) Moved by Judy Bogdan  
That, we move out of camera at 20:53 Hours.

"CARRIED"

- 10) Moved by Norm Noel  
That, we Adjourn at 20:55 Hours.

"CARRIED"

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**Glenn Andersen** Mayor

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**Cindy Litwinski** Recording Secretary