

Meeting of the Town of St. Paul Council in the St. Paul Town Council Chambers on Monday, February 9<sup>th</sup>, 2015 at 19:00 Hours.

**MEMBERS PRESENT:**

Mayor Glenn Andersen, Ken Kwiatkowski, Dwight Wiebe, Don Padlesky, Norm Noel, Judy Bogdan, Ron Boisvert CAO, Gary Ward Assistant CAO and recording secretary Cindy Litwinski.

**MEMBERS ABSENT:**

Edna Gervais

**PRESENTATION:**-Lakeland Security and The Chamber

- Lakeland Security sent a proposal to the Town for patrolling during the hours of 10:00 PM-6:00AM. The cost would be approximately \$240.00 per night.
- Lakeland Security is proposing to patrol the main areas of Town that are high in crime rates. The proposal is for one guard and one vehicle patrolling.
- The vehicle would be equipped with a dash cam and the Security Guard would have a body camera.
- Lakeland Security could also perform
- Danny Smyl has invested in cameras for their lot. Having extra security would be a plus. They have considered fencing their yard; however that would be an eye sore and may affect the amount of people that come into the yard to look at vehicles to purchase.
- Co-op has invested in loss prevention with cameras on the gas bar and liquor mart. They are looking into putting cameras throughout the mall.
- Crime happens at all times and hours. There is nothing consistent.
- The Town has an ongoing dilemma with our trees and flower pots being damaged in the summer. Having security patrolling could deter people from damaging our trees and flower pots.
- Lakeland Security cannot chase down people unless they witnessed them doing a crime. They have reporting in place; reports of what they find will be sent to the RCMP and to the person paying for the patrolling.
- If businesses are willing to cost share Lakeland Security would prefer to invoice just one client.
- The peak times for criminal activity seem to be between 1:00AM-5:00AM.
- Lakeland Security could also assist with Emergency Services if needed.
- The Town would like to find out what businesses would like monitoring services.
- The Chamber sent an invitation to all of their business members to come to tonight's meeting.
- Mayor Andersen thanked Steven Spacil for taking the time to explain the services and thanked the Business Community for attending the meeting.

**PRESENTATION:**-Municipal Enforcement 2014 Year in review-Ryan Berezanski

- Mission: St. Paul Municipal Enforcement is committed to providing the residents of St. Paul with effective and prompt service in a manner that responds directly to the needs of the community.
- Ryan reviewed the amount of files from 2006-2015.
- Traffic Safety Act Files have increased to 368 in 2014 from 198 in 2013. Traffic Safety Act is anything motor vehicle related.
- Increase in files can partly be attributed to now having a second full time Peace Officer.
- 2015 Projects:
  - ❖ Work with Mayor and Council regarding any concerns they may have.
  - ❖ DARE-Shane has completed training for the DARE Program.
  - ❖ By-Law Education and Enforcement Program (B.E.E.P.).

- ❖ Joint operations with RCMP and other agencies.
- ❖ Active patrols of Iron Horse Trail, Soccer Fields, Campgrounds and Fish Pond.
- Had a total of 734 files in 2014, which included:
  - ❖ 29 files for Dog at Large
  - ❖ 19 files for Intoxicated persons
  - ❖ 26 files on unsightly premise
  - ❖ 200 speeding tickets (not including school zone tickets)
  - ❖ 30 speeding in school zone tickets.
  - ❖ 11 Distracted Driving files.-most were cell phones.
  - ❖ 56-Driver not wearing seat belt.
  - ❖ 20-Comsume liquor in public place
- Have completed some joint operations with the RCMP.
- Have received some requests from businesses to monitor handicap parking and blocking fire lanes. If the businesses want ongoing enforcement they need to sign an agreement with the Town giving us permission to go onto their property.
- Suggested to patrol properties after a snow fall to ensure that sidewalks are being cleaned.
- Mayor Andersen thanked Ryan for his presentation to Council.

Mayor Andersen called the regular meeting to order at 19:52 Hours

- 1) Moved by Ken Kwiatkowski  
That, the Agenda be adopted as read.

“CARRIED”

- 2) Moved by Don Padlesky  
That, the minutes of January 26<sup>th</sup>, 2015 Council meeting be adopted with the following amendments:
  - Page 8: Remove “Regular” from first sentence.
  - Page 10: Change “Conserto Network” to “Concerto Network”

“CARRIED”

#### **BUSINESS FROM THE MINUTES:**

- None

#### **COUNCIL COMMITTEE REPORTS:**

Ken Kwiatkowski  
Recreation Board

- Attended regular meeting on January 28<sup>th</sup>, 2015.
- The Recreation department was asked if they could put in two benches in the center island in the back nine. We agreed that a couple of benches would be better than a park.
- The batting cage will be completed this spring/summer.
- The outdoor rinks had to be re-flooded after the week of warm weather.
- The hockey rinks are very busy with tournaments and provincial playoffs. There may be a possibility of up to 5 teams going to provincials.
- Renovation in the upstairs of the CAP arena will start shortly. They are putting in a file room, board room and equipment room. They will be putting in three windows so you would be able to watch what is going on, on the ice.
- Shiver fest will be held on February 14<sup>th</sup> -16<sup>th</sup>, 2015 at the Reunion Station. There will be a toboggan hill, skating rink and a fish derby on the pond. It will be a jammed packed weekend of fun. Reminder that councilors will be cooking breakfast on Monday February 16<sup>th</sup>, 2015.

- Saddle Lake Boys & Girls club have asked the Recreation board to rent the Recreation Centre on February 28<sup>th</sup>, 2015 for a benefit dance fundraiser. They are asking for a reduced rental rate as their facility was flooded out from a water main break. They will be without a facility for approximately two months. The Recreation Board agreed that the Boys and Girls Club should get the break even rate of \$595.00 + GST.

3) Moved by Ken Kwiatkowski

That, we allow the Saddle Lake Boys & Girls Club to rent the Recreation Centre on February 28<sup>th</sup>, 2015 at the break even cost of \$595.00 plus GST.

“CARRIED”

- GST will now be charged to all the clubs when they are renting our facilities, ball diamonds and soccer fields.
- The swimming pool is busy with three new employees who all have their lifeguard qualifications. They have someone interested in being the personal trainer.
- The school sessions at the pool are picking up. They are getting ready for the next seven months.
- Public swimming is also getting busier and they will have to add more staff hours during these times.
- The NEAT Track club have been training every Monday night. They have at least 30 members.
- The heat exchanger in the hot tub at the pool has broken down and it has been only 6 months since it was completely replaced. They are looking into warranty.
- All policies and procedures will be reviewed.

Chamber of Commerce

- Attended AGM on February 4<sup>th</sup>, 2015. Alice Herberger will stand as president, Kevin Bernhardt Vice President, Edna Gervais second Vice President and they will elect a treasurer at the next meeting.
- Guest speaker was Bob Bezpalko. He discussed Economic Development and how we all have to see the big picture.
- February 5<sup>th</sup>, 2015-attended a Chamber Group Insurance meeting which was put on by Michelle Poirier. There were people from the Chamber and also a couple of people from the local businesses attend the presentation. She was very informative.
- February 5<sup>th</sup>, 2015-attended the AHS consultation. It will be interesting to see what will happen with all the information that was brought up.

Don Padlesky

MD Foundation

- Attended meeting on January 27<sup>th</sup>, 2015.
- The 2014 budget amendment had a fourth quarter surplus of \$2,910.63 which the Alberta Government has allowed to be forwarded into 2015 for any unexpected expenses which may arise.
- As of January 27<sup>th</sup>, 2015 Sunnyside Manor has 1 vacancy and one on the waiting list. Heritage Homes Phase 1 has 15 on a waiting list. Heritage Homes Phase 2 has 13 on the waiting list.

Evergreen Regional Waste

- Will be attending a meeting on February 11<sup>th</sup>, 2015.
- Will be asking of the commission what their plans are for the future. Will they just be burying garbage and building new cells or will they look at ways to recycle?

Library

- April 30<sup>th</sup>, 2015-May 3<sup>rd</sup>, 2015 is the Alberta Libraries annual conference in Jasper.
- Requesting that Councilor Wiebe and myself attend the conference. We plan to travel in one vehicle because it is cheaper than taking the bus they provide.

4) Moved by Don Padlesky

That, Councilor Wiebe and Padlesky attend the Alberta Libraries annual conference in Jasper from April 30<sup>th</sup>, 2015-May 3<sup>rd</sup>, 2015.

“CARRIED”

Judy Bogdan

Alberta Hub

- Attended meeting on January 29<sup>th</sup>, 2015 in Vegreville.
- County of Minburn and Flagstaff have recently joined.
- They are in discussions with Saddle Lake to join Alberta Hub.
- A business membership costs \$2,500.00 and an Industry membership costs \$5,000.00.
- With oil decline they are looking toward hotel and tourism.
- Bob Buckle on behalf of Cold Lake Chamber requested financial support to research labour shortage. This was not approved as labour shortage is not a mandate of Hub.
- Eastern Alberta Trade Corridor (EATC) forum is March 4<sup>th</sup> & 5<sup>th</sup>, 2015 in Vermillion. This forum will be about attracting investment to your municipality.
- Their new website will be going live in about a month.

Norm Noel

- Attended MPC meeting on February 5<sup>th</sup>, 2015.
- Attended the Rural Health Review Committee Meeting on February 5<sup>th</sup>, 2015.

Champions for Change

- Kristy Baron has stepped down as chairperson for Champions for Change due to a work transfer to Edmonton. We will be looking to fill the chairperson position at the AGM on March 25<sup>th</sup>, 2015.
- Discussion took place regarding having a form to be used when applying to team up with Champions for Change or to request assistance with projects. They will use FCSS form as a template.
- Gary brought in Herman's prototype for the new planter & sign project the Downtown Revitalization group has taken on this year. It is nice to see the inclusion of the Town history with the planters.
- Champions for Change now have a Youth Committee which is being led by Sylvie Proteau. Their first event will be a scary movie and pizza night on Friday February 13<sup>th</sup>, 2015 at the Mannawanis Friendship Centre. This group is a welcome addition to Champions.

Fire Department

- The St. Paul Fire Department has completed Standard Operating Guidelines.

5) Moved by Norm Noel

That, we implement the St. Paul Fire Department's Standard Operating Guidelines as part of our policy and procedure manuals.

“CARRIED”

Dwight Wiebe

FCSS

- Volunteer Income Tax will start this week.
- Meals on Wheels currently have 16 clients. Would like to give a lot of credit to staff at Servus Credit Union; they have been delivering the Meals on Wheels. There are challenges finding volunteers.
- Have sent letters of support to Mannawanis Center for two projects:
  - ❖ Youth Support Program: promoting volunteerism in Community-monthly project.
  - ❖ Aboriginal Interagency Committee: Town also gave a letter of support for this initiative aimed at getting people to the table to talk about issues surrounding working together for a better community.

## **MAYOR'S REPORT**

### **Glenn Andersen**

- Attended the Rural Health Review Committee Meeting on February 5<sup>th</sup>, 2015. There was good representation from St. Paul.
- Animal Shelter: we signed an agreement with the Animal Shelter in 2007. They would like to change the fee for animals we bring to the Shelter from \$65.00 per animal to \$85.00 per animal. We should sign a new agreement with the Animal Shelter.

6) Moved by Ken Kwiatkowski

That, we revise the 2007 agreement with the St. Paul Animal Shelter and increase the fees for animals the Town brings to the shelter to from \$65.00 per animal to \$85.00 per animal.

“CARRIED”

- Attended the Concerto celebration. It was very nice. There are a lot of opportunities working with the Concerto Network.
- Distributed the Lakeland Primary Care Network Briefing Paper. It lists all the clinics and doctors within the Lakeland Primary Care Network. It also included a map of the Geographic service area of Lakeland Primary Care Network.
- Northern Alberta Mayors and Reeves Caucus: St. Paul and High Prairie have been chosen to present a report on their municipalities at the next meeting.

## **ADMINISTRATION REPORT**

- Addition to Council Remuneration: we have added 2e) to the remuneration package as follows:
  - ❖ 2e) Councilors attend conferences & functions: If a Councilor commits to attend a conference or a function or a hotel room is booked and the councilor does not participate in the conference or function; the registration fees or ticket price along with any hotel room or cancellation fees must be reimbursed to the Town of St. Paul by the councilor.
  - ❖ If you cannot attend a function give the ticket(s) back to administration to see if another councilor or staff member would like to attend the event.

7) Moved by Judy Bogdan

That, we approve the addition to Council Remuneration 2e) Councilors attend conferences & functions: If a Councilor commits to attend a conference or a function or a hotel room is booked and the councilor does not participate in the conference or function; the registration fees or ticket price along with any hotel room or cancellation fees must be reimbursed to the Town of St. Paul by the councilor.

“CARRIED”

- St. Paul journal: We have signed a contract with the St. Paul Journal for a one year bi-weekly full page of advertising at a cost of \$13,400.00. The advertisement will be on the back page of the Journal in full color. We will have to get the ads to the Journal on Wednesdays in order to make the print for the next week's Journal. Example: February 9<sup>th</sup> council meeting, information is due to Marina by February 13<sup>th</sup>, 2015. Marina will submit the information to the Journal by Wednesday February 18<sup>th</sup>, 2015. The advertisement will be in the February 24<sup>th</sup>, 2015 St. Paul Journal.

- Levies-Camgill: Camgill paid for the Sanitary Sewer Infrastructure on the East end of Town. The total construction costs were \$1,842,891.00. The levies that Camgill owes for their development is \$488,710.00. Camgill is carrying the infrastructure costs of \$1,354,181.00. The amount owing to Camgill is considered a loan to the Town. Camgill is willing to accept the Town paying off the loan over the next 10 years. The loan will be interest free. The Town would pay \$135,418.10 yearly to Camgill for the next 10 years.

- 8) Moved by Don Padlesky  
That, we pay the remaining \$1,354,181.00 infrastructure costs to Camgill over a period of Ten (10) years. We would pay \$135,418.10 per year starting in 2015 and ending in 2025.

“CARRIED”

- We received a letter from a member of the Silhouette Dance Club stating they may ask for financial assistance from the Town of St. Paul in the Future. In the past Silhouette has received proceeds from our Rodeo Supper. This letter is for informational purposes only.
- FCM: if you are having any issues with the applications Ron sent out you can also go online to register. Please complete the registrations within the next three weeks.
- Marina and Rob applied for a grant under the 2014/2015 Fire Services and Emergency Preparedness Program. They applied for \$8,000.00. We have received a letter from Municipal Affairs that the grant was approved in the amount of \$5,000.00 to carry out training as outlined in the conditional grant agreement.

Lakeland Security

- We would like to hear back from more businesses if they would be interested in cost sharing for patrolling.
- We will ask the Chamber to get feedback from its members via a questionnaire.
- Meredith also has a radio spot open. Recommend Lakeland Security and the Chamber contact Meredith regarding a radio ad.

- 9) Moved by Dwight Wiebe  
That, we move into camera to discuss a land issue at 21:12 Hours

“CARRIED”

- 10) Moved by Judy Bogdan  
That, we move out of camera at 21:36 Hours

“CARRIED”

- 11) Moved by Norm Noel  
That, we combine the position of Regional Emergency Management and Occupational Health & Safety.

“CARRIED”

- 12) Moved by Don Padlesky  
That, we Adjourn at 21:37 Hours.

“CARRIED”

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Glenn Andersen Mayor

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Cindy Litwinski Recording Secretary