

Regular meeting of the Town of St. Paul Council in the St. Paul Town Council Chambers on Monday, November 10<sup>th</sup>, 2014.

**MEMBERS PRESENT:**

Mayor Glenn Andersen, Ken Kwiatkowski, Edna Gervais, Dwight Wiebe, Norm Noel, Judy Bogdan, Don Padlesky, Ron Boisvert CAO and recording secretary Cindy Litwinski.

**PRESENTATION:** Rapid Response Unit-Trevor Kotowich

- Trevor Read the following letter to Council:

The St. Paul Fire Department is currently comprised of 32 dedicated volunteers and one full time Fire Chief that cover the Town of St. Paul and an area of just over 1,000 square kilometers of the County of St. Paul. The Fire Department provides fire suppression, vehicle rescue and medical assistance as requested. In addition, members also take part in fire prevention and awareness activities. On average the St. Paul Fire Department responds to 175 incidents each year.

In 1992, members saw the need to raise funds for vehicles and specialized equipment that would not normally be covered through municipal budgets. It was then that Lakeland Safety Services Association, a not-for-profit entity was founded under the Societies Act (#505174987). Since then, hundreds of thousands of dollars were raised through donations, fundraising events and municipal support to purchase Rescue vehicles, a mini-pumper, specialized rescue tools (Jaws of Life) and staff training to just name a few.

We have once again undertaken an aggressive fundraising initiative to replace the 1994 Rescue truck currently in use, with a more modernized Rapid Response Vehicle with the ability to carry 300 gallons of firefighting water and foam. In addition, this vehicle will carry all the specialized rescue equipment such as hydraulic tools and rams, stabilizing kits, ventilation fans, spare air packs and cylinders. Because of its smaller stature compared to larger Rescue Trucks, it will have the ability to access the Iron Horse Trail and other areas that are being used as recreational vehicle access points. In addition, this vehicle will be used to attend any medical assistance calls as requested by EMS, and would carry basic medical supplies such as an AED, oxygen administration and first aid supplies.

The vehicle itself will have a Rescue Squad box custom built and attached to a Ford F-550 chassis. As mentioned it will have a built in pump and tank which will also be useful to attend to any wildfire incidents. The cost for this new Rapid Response Unit is just under \$200,000.00 complete with all equipment and accessories. A CIP (Community Initiatives Project) application has been sent in requesting \$75,000.00 in funding support. In addition, we have received some interest from Industry partners which may look at assisting with some of the funding. However, without the commitment of both our local governments, this project will not proceed. Our members have committed themselves also to raising funds for this project through various activities.

- Trevor is looking for a letter of support for joint operations and maintenance of the new Rapid Response Unit.
- Trevor is asking that the Rapid Response Unit be added to the Strategic Planning Agenda.
- One set of Jaws of Life are non-functional right now. He is hoping the mechanic can repair them. If they cannot be repaired it will cost \$45,000.00-\$50,000.00 to purchase a new set.

Mayor Andersen called the Regular meeting to order at 19:12 Hours.

- 1) Moved by Dwight Wiebe  
That, the Agenda be adopted as read.

“CARRIED”

- 2) Moved by Ken Kwiatkowski  
That, the minutes of October 27<sup>th</sup>, 2014 Council meeting be adopted as read.

“CARRIED”

**BUSINESS FROM THE MINUTES:**

- Wild Pink Yonder Donations Recap: Smitty's donated \$300.00 for the pig, Pine Meadow Meats donated \$70.00, Sobey's donated pop & water, Co-op donated beans, burgers & hot dogs, Best Bite donated ice cream & cones, The Chamber of Commerce donated the advertising. Would like to give a big Thank You to the community for their support.
- The joint meeting between the Town of St. Paul Council and the Saddle Lake Council on November 17<sup>th</sup>, 2014 has been cancelled. It will be re-scheduled in the New Year.
- The Chamber of Commerce will have their regular meeting on November 12<sup>th</sup>, 2014. They will recommend dates for a meeting to discuss Business Licenses and spray paint.

**COUNCIL COMMITTEE REPORTS:**

**Edna Gervais**

- No Report

**Ken Kwiatkowski**

- No Report

**Don Padlesky**

**NLLS**

- Attended AGM on November 1<sup>st</sup>, 2014. Arnold Hanson was re-elected as chair.
- The 2015 draft budget was passed.
- There would be an increase of \$1,094.86 from last year. The total 2015 levy would be \$28,544.24. The per capita charge is \$5.07 and they are using the 2010 population numbers.

**MD Foundation**

- There will be a 2% rent increase.
- Laundry will no longer be included in the rent. It will be a separate monthly charge.
- Sunny Side will be full by the end of the month. 115 units will be occupied.
- Heritage Homes Phase 1: there are 11 people on the waiting list.
- Heritage Homes Phase 2: there are 13 people on the waiting list.

**Jazz Art Festival**

- Attended the ACFA Francophone Jazz Art Event on October 25<sup>th</sup>, 2014.
- They hold the event every two years.
- They were very appreciative to see town representation.
- One painting that was done on site sold for over \$1,000.00.

**Judy Bogdan**

- Reminder that the Golf Course meeting is Wednesday November 12<sup>th</sup>, 2014 at 7:00PM. Ron will confirm if the FCSS Board Room is available.
- November 17<sup>th</sup> -21<sup>st</sup> is National Addictions Awareness Week.

**Norm Noel**

- No Report

**Dwight Wiebe**

- Would like to thank the Mayor for allowing me to attend the Family violence Kick Off. A lot of people participated in the walk.
- By-Law #1210 A By-Law of the Municipal Council of the Town of St. Paul in the Province of Alberta being a By-Law to amend Land Use By-Law #1155 of the Town of St. Paul. That, Lot 4, Block 1, Plan 0923990 (7.35 Acres) is hereby changed from Commercial District (C2) Zoning area, to Residential Multi-Family District (R3) Zoning area.

- 3) Moved by Dwight Wiebe  
That, By-Law #1210 receive first reading.

“CARRIED”

**MAYOR’S REPORT**

**Glenn Andersen**

- Had a tour of the Edmonton Waste Management Facility. It went well. We were able to see the plant and the feed stock material.
- On the weekend participated in the Holodomor Commemoration & Monument Consecration. The Holodomor was a famine in the Ukrainian Soviet Socialist Republic in 1932 & 1933.
- Received a letter from the St. Paul 4-H Multi Club requesting the placement of a sea can on Town property behind the Ag Corral. Ron will plan a site visit and we will discuss at next meeting.
- In September attended the Northern Development Alberta Council (NADC) meeting. They have sent correspondence regarding what they have done regarding concerns that were brought up. The NADC, in partnership with northern businesses, provides over \$300,000.00 through their Bursary Partnership Program to help employers recruit students before they are done their post-secondary education. The NADC will match between \$1,000.00 and \$3,000.00 per student per year. This information will be posted on the Town Website and Facebook page.
- Ron distributed to Council a copy of Governance Zone Being Elected What it’s really all about by George B. Cuff.
- Received a Thank You card from Norm Noel and Lisa Robitaille for the flower and balloon arrangement we sent to their daughter Shellaine.
- Received a Thank You card from ACFA Regionale de St. Paul for support of their Jazz’ Art event.
- Received a Thank You card from NLLS for our donation to their conference.
- There is a Health Advisory Council meeting on November 13<sup>th</sup>, 2014 at the St. Therese Healthcare Centre from 5:00PM-8:00PM.

**ADMINISTRATION REPORT**

- NLLS 2015 budget has been passed. There is a \$0.194 per capita increase. Per capita rate has increased from \$4.8756 to \$5.07. There would be an increase of \$1,094.86 above last year and the total 2015 levy for the Town of St. Paul would be \$28,544.24. NLLS provides excellent service.

- 4) Moved by Don Padlesky  
That, we approve the NLLS levy increase of \$1,094.86 for a total 2015 levy of \$28,544.24 for the Town of St. Paul.

“CARRIED”

- Administration distributed a Council remuneration survey of other municipalities Council pay rates.

#### Council Remuneration Review

- Administration distributed copies of the Council Remuneration Policy for review.
- Council will review the policy annually.
- Suggested changes to the policy are as follows:
  - ❖ Next Review Date: November 15<sup>th</sup>, 2015.
  - ❖ Page 2: Ineligible Expenses:
    - Golf Tournaments;
    - Speeches, Ribbon Cuttings, Acceptance Openings;
    - General Public Appearances;
    - Community events, such as Canada Day, Remembrance Day;
    - Parades;
    - Other purely social events; or
    - Political Contributions.
  - ❖ Vehicle Mileage: add-Mileage will be reimbursed (when approved) in accordance with the standard mileage chart in Appendix 1 of this policy. Where the destination is not indicated in the Standard Mileage Chart, or when travel for municipal business required travel to two or more locations, the shortest distance indicated by Google Maps will be used.
  - ❖ Addition of Appendix 1-Standard Mileage Chart; this chart will list the approved mileage that can be claimed when travelling to other communities for meetings.
- Council accepts the proposed changes; the policy will be updated and brought to the next Council meeting for approval.
- The Meeting and Travel Claim Form will be updated as per the Standard Mileage Chart.

#### Concerto Network

- Have scheduled the celebration event for February 6<sup>th</sup>, 2015.
- Suzanne will send letters inviting the Ministers to attend.
- They will look at Portage College catering the event.

#### Industrial Land

- We are making arrangements to purchase Industrial Land. We will swap some of our land for the Industrial Land. Will bring back to next meeting if we need a motion for the purchase.

#### Wellness Centre

- Construction has started.
- Deadline to complete is February 15<sup>th</sup>, 2015.
- Lease holders should be able to move in by the end of February.
- We will be working on agreements with the lease holders next week. We need to work out the common space first.
- Once the construction is complete we will have a Grand Opening.

#### FCM

- Our rooms in Edmonton for FCM have been cancelled.
- Mayor Andersen was able to get a room for Councilor Kwiatkowski and one other Council member in the same hotel as the FCM conference. We still need to find rooms for everyone else.

#### Christmas Party

- The Christmas Party is on December 20<sup>th</sup>, 2014.
- Tickets will be available in the Recreation Department until December 8<sup>th</sup>, 2014.
- Each staff member will receive two complimentary tickets. If you require additional tickets for your guests they can be purchased as \$30.00 each.

#### Employee Incentive Program

- Currently all staff and the volunteer fire department are permitted to use the pool facility for free during regular hours of operation (does not include family members). This pass is valued at \$400.00. There are currently two staff members using this pass.
- Management is suggesting that we consider offering staff members a family pass for the pool. The family pass is valued at \$580.00.

- 5) Moved by Judy Bogdan  
That, we approve staff members to receive a family pass to the Aquatic Centre/Pool.

“CARRIED”

- Photo Radar Summary during warning period: They worked 47 Hours and 25 minutes. They issued a total of 146 Warnings which included 1 Red light warning, 14 Stop sign warnings and 131 speed warnings. 55% of the tickets issued were to St. Paul residents and 45% were non-residents. They had 6 multiple infractions that were not sent out and 9 out of Province warnings that were not sent out.
- We need to sign a Regional Emergency Management Mutual Aid Agreement between the Town of St. Paul, County of St. Paul No. 19, Town of Elk Point and Summer Village of horseshoe Bay regarding sharing of resources during an emergency.

- 6) Moved by Don Padlesky  
That, administration signs the Mutual Emergency Management Mutual Aid Agreement.

“CARRIED”

- Ron, Gary and Mayor Andersen participated in the AAMDC golf tournament in Athabasca. They discussed the possibility of St. Paul hosting the tournament. AAMDC is interested in having St. Paul host the tournament in 2015 and we have put them in contact with Jarrod from the Golf Course to make arrangements.
- Survey/Boundary Panel: we have two blocks that were out of proportion. The case is now with the courts and it should be resolved in a couple of weeks. The courts will determine where the boundaries should be.
- Budget to Actual ending October 31<sup>st</sup>, 2014 were sent out to Council. Please see Ron if you have any questions.

#### AUMA Convention

- While at the AUMA Convention we had discussions with Alberta Transportation regarding concerns with some of our roadways. We have received a response to the concerns as follows:
  - ❖ 57 Street and Highway 29: Following the site visit completed on September 16<sup>th</sup>, 2014, the department's Athabasca operations group will review and advise about speed limit transitions, traffic signal warrants and possible cost sharing.
  - ❖ Future Improvements to Highway 29 and highway 881: Currently there are no projects on the current Three-Year Construction Program for either Highway 29 or Highway 881. In the meantime, the department will continue to monitor the condition of the highway and schedule necessary work as required.
  - ❖ Traffic Lights on 48 Street and Highway 29: It appears that the traffic timing issue at the intersection of 48 Street and Highway 29 was resolved during the September 16<sup>th</sup>, 2014 site visit.
- Rumble Strips on Highway 881: the only way to remove the rumble strips would be to overlay the road.
- Rapid Response Unit: Would like administration to look into who owns/insures the 1994 Truck that would be replaced with the new Rapid Response Unit. Would like to see if someone in our County could use the 1994 unit instead of selling it. Trevor is requesting a letter of support for the purchase of the Rapid Response Unit.

- 7) Moved by Norm Noel  
That, we send a letter of support for the potential new Rapid Response Unit.

“CARRIED”

- 8) Moved by Ken Kwiatkowski  
That, we move into Camera to discuss a personnel issue at 20:35 Hours

“CARRIED”

- 9) Moved by Judy Bogdan  
That, we move out of Camera at 20:54 Hours.

“CARRIED”

- 10) Moved by Norm Noel  
That, we Adjourn at 20:55 Hours.

“CARRIED”

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**Glenn Andersen** Mayor

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**Cindy Litwinski** Recording Secretary