

Regular meeting of the Town of St. Paul Council in the St. Paul Town Council Chambers on Monday, May 26th, 2014.

MEMBERS PRESENT:

Mayor Glenn Andersen, Don Padlesky, Ken Kwiatkowski, Norm Noel, Edna Gervais, Dwight Wiebe and recording secretary Cindy Litwinski.

MEMBERS ABSENT:

Judy Bogdan, Ron Boisvert CAO

PRESENTATION:-Bob Daudelin & Jesse Nelson-Accurate Assessment Group Ltd.-
Assessment Procedures

- Bob Daudelin is the Regional Assessment Manager.
- Jesse Nelson is the Residential Assessor.
- Accurate was founded in 1997 and their business is Municipal Property Assessment and Geographic Information Systems (GIS)
- They are located in Sherwood Park, Alberta and have Satellite Offices in Warburg, Edson and Whitecourt.
- They have over 45 team members.
- There is a time cycle that is followed regarding assessment procedures:
 - ❖ July 1st- all properties need to be evaluated by this date.
 - ❖ December 31st-date the property is assessed based on status or stage of completion.
 - ❖ February 28th-assessments need to be declared and submitted to the Province per legislation.
- Linear Assessments have different guidelines.
- There are 4 general classes of properties:
 - ❖ Residential.
 - ❖ Non Residential (commercial, Offices, Stores, Warehouses).
 - ❖ Farmland.
 - ❖ Machinery and Equipment.
- Team Strategy:
 - ❖ Have combined experience and reputation of 300+ years.
 - ❖ Training and Safety.
 - ❖ Relationships.
- The tools they use are an important part of assessments. They use Camalot (data base tool), GIS and Apex. They help with data entry and analysis of the market.
- Main tasks of delivery:
 - ❖ Complete Assessment Roll.
 - ❖ Inform Municipality.
 - ❖ Inform Ratepayers.
- Properties are assessed using the Income Approach. The hospitality industries (hotels/motels) are also assessed based on their vacancy/occupancy rate and expense ratios. According to legislation if the information is not provided then there are no grounds to put in a complaint. Investment type properties are obliged to share information if they want to make a complaint.
- During these first two years Accurate will be building relationships with property owners.
- As per the contract with the Town of St. Paul they are required to re-inspect 20% of the properties in Town. They have re-inspected 60% of the properties to date; the remaining properties will be re-inspected in August.
- Non-residential properties are inspected yearly.
- The average Assessment is \$228,000.00 and the average sale price is \$234,000.00.
- There will be two open houses for residents to come and discuss their assessments with Accurate. The open house will be June 12th, 2014 from 11:00 AM-7:00PM and June 19th, 2014 from 11:00 AM-7:00 PM.

- Mayor Andersen thanked Bob and Jesse for their presentation.

Mayor Andersen called the regular meeting to order at 20:12 Hours.

- 1) Moved by Norm Noel
That, the Agenda be adopted as read.

“CARRIED”

- 2) Moved by Don Padlesky
That, the minutes from the regular meeting on May 12th, 2014 Council meeting be adopted as read.

“CARRIED”

BUSINESS FROM THE MINUTES:

- At the last Council meeting Mayor Andersen had a sample of a toque that was handed out when the landing pad was created to celebrate the centennial. It was suggested to have the Marketing Committee look at purchasing toques as a promotional item.
- The Town of St. Paul cannot get quotes to haul our waste to Thorhild because the landfill is not open yet.

COUNCIL COMMITTEE REPORTS:

Edna Gervais

Chamber of Commerce

- May 14th, 2014 attended a presentation by Pengrowth in regards to the project east of Elk Point. The first phase of the project is 630 million dollars with 12,500 barrels per day production. The second phase within a couple of years is to increase production to 30,000 barrels a day at a cost of an additional 750 million dollars. The anticipated length of the project is 25 years. There is a 350 man camp that is run by ATCO Structure & Logistics.
- May 22nd, 2014 Tracy Acorn ACC gave the board a workshop called “Keys to a Successful Board”. It was very informative. It is unfortunate not all non-profit groups have access to this kind of orientation. It allows everyone on a board to know exactly what their roles and responsibilities are.
- Will be attending the Alberta Chamber AGM in Fort McMurray this coming weekend. In the past years the St. Paul Chamber President & the Executive Director have attended. The position for the Executive Director is vacant so it was opened up to the board & it was agreed that I would attend. The St. Paul Chamber had applied for a bursary for the convention. They did receive it; therefore the registration fee, accommodations and mileage are prepaid.

St. Paul Downtown Fine Arts Studio

- Attended the information session put on by the St. Paul Downtown Fine Arts Studio. Which is the old St. Paul Value Drug Mart. It was very well attended and the organizers felt that they had gathered a lot of information to get them through the next steps. They handed out a brochure and survey.

Economic Development

- Councilor Kwiatkowski and I are trying to start up an Economic Development Committee.
- Will try to get together with HUB and County of St. Paul.
- They will look into Hotel Development for St. Paul.

ATCO Symposium

- May 20th, 2014 attended the 15th annual ATCO Symposium at the Dow Centre in Fort Saskatchewan.

- It was a full day of information to help municipal leaders, not-for-profit organizations and volunteers stay informed about the latest trends and best practices in their industry.
- Keynote speakers were: Andrea Robertson, CEO and President of STARS, Honorable Minister Greg Weadick, Minister of Municipal Affairs, Honorable Minister Heather Klimchuk, Minister of Culture.

Concerns from Citizens

- Glen Tkachuk is concerned about the snow that was hauled by the trail. His concern is that there are many residents who walk from the 40 suites and they had to go all the way around because there was no access to 53rd Ave. This is not a place we want citizens walking as we have heavy equipment that works in that area.
- Rick Charbonneau is concerned about the large pile of dirt that is located east of the truck carwash. He thinks it is an eyesore and was asking if we had anything in the By-Laws to deal with this. This concern will be forwarded to Administration and Peace Officers.

Ken Kwiatkowski

Community Futures

- Held our regular meeting on May 15th, 2014.
- Our Audit was completed. They spent 3 days there and everything went well.
- Our Satellite office is open one day a week in Smoky Lake.
- Community Futures is renting a couple of rooms out; one is to a Lawyer and the other is to Victim Services.
- Pengrowth held a meeting at the Community Futures office, there was a lot of information and they are in the area for the next 25 years.

Don Padlesky

- No Report

Norm Noel

- May 13th, 2014 attended Champions for Change Board Organizational Meeting. Heather Nickels helped steer the board through policy, By-Law and procedure reviews. As champions for Change has grown so rapidly over the last couple of years it was very important for us to discuss these items and make any changes as required.
- May 14th, 2014 attended a meeting with Pengrowth and various community representatives. They gave us an update of their plans for the Murphy Oil facility near Lindberg which they had purchased in 2004. Bill Betts who is their project manager had lived in St. Paul for five years in the sixties. They are planning a 2 phase steam injection project over the next several years. Phase one will allow them to extract 12,500 barrels of oil per day and will employ up to 350 people during the construction phase. Once up and running phase one will employ approximately 50 fulltime positions. ATCO Logistics & Structure has set up a camp for Pengrowth which can lodge up to 350 people. They have filed with the province for construction of phase 2, which would see another 17,500 barrels per day produced for a total of 30,000 barrels per day. Phase 2 will require approximately 400 people during its construction and they would have approximately a total of 90 people employed once both phases are up and running. The total project is expected to have a lifespan of 25 years and produce 300 million barrels of oil. This will have a great economic spin off for all surrounding communities.

Recreation Board

- Attended the meeting on May 21st, 2014
- Our meeting started out with Dan Zarowny a member of the St. Paul Tennis club giving us an update on his club. At \$20 a year membership for kids and \$60 a year for family membership tennis is one of the most affordable sports to participate in. They will have the summer camps again this year and will be getting back to us with exact dates. We had a discussion on the Kinsmen courts across from St. Paul Regional High School. The Kinsmen courts are in need of repair and the thought of

possibly combining the addition of Pickle ball courts while doing repairs was of interest to both parties. Dan and Gary will keep in contact and see what they can do to possibly bring this to reality.

- The outdoor fitness center is coming along. All the equipment is now installed. They hope to have the pour and play surface poured in the near future. The grand opening is scheduled for June 7th, 2014.
- The Iron Horse Campground and Fish Pond are now open and the campgrounds behind the RCMP detachment will be opening this weekend.
- Three summer staff have been hired for the season.
- Lucid was out last week to look at the roofs of the Clancy Richard Arena, Recreation Centre and Swimming Pool. They will be submitting a price on the cost of refinishing the roof at the Clancy in the near future.
- A1 Midway was in Town on the long weekend and along with purchasing a \$750.00 business license they gave the Town \$2,600.00 as our share of the money collected.
- Family Fun Circus will be in Town on Thursday May 29th, 2014 with two shows being performed. They will be set up on the Muni-Corr land on Rail Road Ave.
- The RCMP Musical Ride will be in Town on July 31st, 2014 at the Clancy Richard Arena. Pre ride entertainment will consist of a hoop dancer, trick riders and Cassidy Zahar singing the national anthem. Tickets are available at the RCMP Detachment, St. Paul Rec Office and Richardson's Jewellery.
- The pool has received a new water toy called a Wibit and everyone is encouraged to go to the pool and try it out.

Champions for Change

- Attended regular board meeting on May 22nd, 2014.
- We had a presentation from Lynoya Henderson of the St. Paul Early Child Development community Coalition on their cradle to crayon initiative.
- This initiative is designed at getting young children between the ages of 1 and 5 ready for kindergarten.
- The program is provincially funded and is scheduled to run for another year and Lynoya was looking to possibly find someone to partner with to keep this initiative running past next year.
- Champions for Change have received the first installment of three for just over \$17,000.00 from Peavey Mart for our Thrive on Wellness Program.
- The Incredible Edibles Program has been an overwhelming success with 60 barrels ordered. The barrels will contain a variety of vegetables and flowers in them. If anyone is interested in helping plant the barrels they can come to the Parks & Recreation Shop on May 30th, 2014 at 9:00 AM.
- St. Paul Champions for Change would like to thank the Town of St. Paul for their \$15,000.00 contribution towards our many ongoing projects.

- May 22nd, 2014 attended the St. Paul Downtown Fine Arts Studio Community Engagement Night. The event was attended by approximately 75 people. It was great to see all the interest from the community and hopefully this project can become reality.
- May 23rd, 2014 attended the Town BBQ. I would like to say a huge Thank-You to all who helped put this great event on.

Dwight Wiebe

- No Report.

MAYOR'S REPORT

Glenn Andersen

- Received the following resolution from the City of Cold Lake:
 - ❖ Where As a successful province is based on successful communities;
 - ❖ Where As urban municipalities are increasingly questioning their financial viability and community sustainability as infrastructure deficits continue to grow and service levels continue to be more difficult to sustain;

- ❖ Where As the Government of Alberta needs to adopt a more modern approach to Municipal Government recognizing the concept of a “complete community” that incorporates urban centers including rural counterparts as a community node where people live, work, play and do business;
- ❖ Where As prosperity and assessment disparities between municipalities continue to raise concern;
- ❖ Where As many of the government of Alberta’s granting formulas do not properly reflect the inequities between municipalities;
- ❖ Where As other legislation and technologies affecting municipal governments continue to evolve in turn impacting service delivery in municipalities;
- ❖ Where As municipalities need to have adequate and appropriate population, supply and mix of assessment, and supply of various land uses to provide essential infrastructure and services to their citizens and anticipated future economic growth;
- ❖ And Where As the Government of Alberta is conducting a review of the Municipal Government Act (MGA) to ensure that modern, effective and leading-edge legislation is in place for the municipalities, citizens, and businesses of Alberta.
- ❖ Now Therefore Be It Resolved That the Alberta Urban Municipalities Association request the Government of Alberta to create legislation that provides incentives and financial support that encourages municipal amalgamations to create specialized municipalities and regional municipal governments; and
- ❖ Further Be It Resolved That the Alberta Urban Municipalities Association request the Government of Alberta to seek expression of interests from municipalities that would consider amalgamation; and
- ❖ Further Be It Resolved that the Alberta Urban Municipalities Association request the Government of Alberta, recognize an independent expedited amalgamation process for those interested municipalities.

3) Moved by Dwight Wiebe

That, we Co-Sponsor the above resolution with the City of Cold Lake.

“CARRIED”

- Received a letter from Chief Superintendent R.M. (Randy) McGinnis thanking the Town of St. Paul for their assistance during the tragic events of May 9th, 2014. The assistance provided to the Royal Canadian Mounted Police through your Peace Officers and Public Works Department was invaluable. The Town of St. Paul can be proud of their quick and competent response and the assistance provided after the initial events.
- Received a letter from Municipal Affairs informing us that we have been approved for \$140,000.00 in support for our Regional Emergency Management Pilot project.

Reunion Station/Soccer Fields

- We book reservations for the Reunion Station around the Alberta Soccer Association (ASA) schedule.
- We request the dates from the ASA that they need the Reunion Station and block them off so no other events are planned on those dates.
- Last year ASA gave us the dates they required the Reunion Station/Soccer Fields for 2014.
- For the past 8 years the tournament has been the first week of July. ASA has now changed the dates of their tournament.
- There is a wedding booked at the Reunion Station on the new tournament date. Invitations have already been sent out for the wedding.
- We were asked to have both the wedding and soccer tournament at the same time; however this was not an option due to the size of the wedding and the amount of people that would be at the soccer tournament.
- ASA should have checked to see if the facility was available before changing the dates of the tournament.
- The Tournament was cancelled due to the Reunion Station not being available.

- The Recreation Committee will be sending a letter to ASA and all the teams who were involved.
- Received a letter from the St. Paul Child Care Society requesting a letter of support. They are applying for a Community Facility Enhancement Grant to make repairs to their building.

4) Moved by Norm Noel

That, we send a letter of Support to the St. Paul Child Care Society for their Community Facility Enhancement Grant application to make repairs to their building.

“CARRIED”

- Emergency Management will send information out regarding hosting an appreciation night for the RCMP.
- Went to New Jersey to look at a couple of shredders. Both of the shredders were stationary. One machine shreds refrigerators and they are able to recycle 80% of each refrigerator. The machine was purchased from Austria. They cost approximately \$500,000.00-\$600,000.00. We need to arrange a meeting with the Environment Minister to see if they would set up a shredder at our Transfer Station as a pilot project.

ADMINISTRATION REPORT

By-Law #1205

- Being a By-Law of the Town of St. Paul to authorize the rates of taxation to be levied against assessable property within the Town of St. Paul for the 2014 taxation year.

5) Moved by Ken Kwiatkowski

That, By-Law #1205 receives first reading.

“CARRIED”

6) Moved by Don Padlesky

That, By-Law #1205 receives second reading.

“CARRIED”

7) Moved by Norm Noel

That, By-Law #1205 receives unanimous consent and third and final reading.

“CARRIED”

- Would like to make a presentation to the RCMP to thank them for what they do for our community. Will contact Herman Poulin to have something designed that we can present to the RCMP.
- The Folding and Inserting machine in administration no longer works and we need to purchase a new one. The Folding and Inserting machine folds and stuffs our mail out documents into envelopes. The cost of a new sorter is \$11,496.00.

8) Moved by Edna Gervais

That, we purchase a DI380 Folding and Inserting Solutions machine for \$11,496.00.

“CARRIED”

- Reminder that the June 23rd, 2014 Regular Council meeting has been changed to June 24th, 2014.

- The 4-H Calf Sale is on Monday June 2nd, 2014. Our budget is \$1.75/lb-\$2.50/lb. Arrangements have been made with Western Pride to take the Calf that the Town purchases and sell it. The Councilor who attends will need to fill out the paperwork and bring it to administration and we will issue a cheque. Councilor Noel and Gervais will attend the 4-H Calf Sale.
- STARS Golf Tournament is in Elk Point on June 4th, 2014. We need to confirm who will be attending this event. Will check with staff to see who is available for the Golf Tournament.
- Reminder that the St. Paul and District Elder Safety and Rights Team will be tying purple ribbons along Main Street on June 9th, 2014. The ribbons will be removed on June 16th, 2014.
- Received a letter from the St. Paul Abilities Network inviting Council to their 50th Anniversary BBQ on July 4th, 2014. Will table this until June 9th, 2014 meeting.

9) Moved by Don Padlesky
That, we move into Camera at 21:10 Hours.

“CARRIED”

10) Moved by Ken Kwiatkowski
That, we move out of Camera at 21:15 Hours.

“CARRIED”

11) Moved by Dwight Wiebe
That, we adjourn at 21:16 Hours.

“CARRIED”

Glenn Andersen Mayor

Cindy Litwinski Recording Secretary