

Regular meeting of the Town of St. Paul Council in the St. Paul Town Council Chambers on Monday, February 10<sup>th</sup>, 2014 at 19:00 Hours.

**MEMBERS PRESENT:**

Mayor Glenn Andersen, Ken Kwiatkowski, Judy Bogdan, Edna Gervais, Dwight Wiebe, Don Padlesky, Norm Noel, Ron Boisvert CAO and recording secretary Cindy Litwinski.

**PRESENTATION:-Staff Sergeant-Wade Trottier-Quarterly Report**

- In 2013 the municipal members handled 3640 occurrences of the 7866 occurrences generated across the greater detachment area.
- Of 2520 prisoners lodged in St. Paul detachment cells, 1459 were arrested in the Town of St. Paul.
- Respecting municipal personnel, the municipal contract currently has one vacant position and one position blocked for maternity leave. In January, Corporal Robert Kuehn transferred into the detachment from the St. Paul Forensic Identification Section-this was a boon to the detachment because Corporal Kuehn has lived in St. Paul for several years in addition to having extensive experience in crime scene handling from his prior duties. Finally, a municipal clerk was hired and is currently awaiting her security clearance.
- Respecting policing priorities and community initiatives, in the last few months the detachment has been focusing on traffic safety and engaging in activities such as check stops and school zone speed enforcement. Also, the detachment hosted the annual Skate with Santa; approximately 100 kids attended. Finally, the detachment has worked with the Columbus House of Hope to hire a domestic violence coordinator that will be based out of the detachment.
- Sergeant Trottier would like to come to another Council meeting to discuss policing priorities with Council.
- Councillor Padlesky would like the RCMP to look into vehicles not stopping at cross walks.
- The Domestic Violence Coordinator position is following the Lac La Biche model. It is not yet linked to the Justice Diversion program.
- Sergeant Trottier will look into Theft of Motor Vehicles-it has increased 500%.
- The prisoner stats were down drastically in December. We are not getting as much calls regarding vagrancy in the back alleys since we have cleaned them up.
- Ron thanked Sergeant Trottier for taking the time to research the policing budget issues. The old policing contract was charging \$107.00 per square foot for accommodations. The new contract is at \$232.63 per square foot. We paid the old contract rate for 22 years.
- We will budget accordingly.
- Mayor Andersen thanks Staff Sergeant Wade Trottier for his presentation.

**PRESENTATION:-Ross & Shirley Stromberg-Second Harvest Project Proposal**

- They were approached by a local produce store that is willing to donate food that cannot be sold but is still fit for consumption.
- Trying to create a program that is not a hand out, it is to help with meal planning and interacting in a healthy way.
- Mannawanis Native Friendship Society, Bethel Family Worship Centre and other businesses are committed to or donating to the project to get it launched.
- They are asking Council to endorse and advocate this committee and possibly provide funding.
- They are researching what grants they can apply for through Mannawanis.
- They should contact Community Gardens to see if they can help with the project.
- Has made a presentation to Linda (Town of St. Paul FCSS). Will look into it to see if there is anything more FCSS can do to help.
- Has left 3 messages for the County of St. Paul FCSS; however they have not heard anything back.
- They do require upright fridges and freezers.

- They will not be cooking food. They would process it and freeze it into meal size portions.
- This program would be available to people on disability, low income, AISH or anybody who has a need.
- Mannawanis will be handling all of the financing.
- They will start up in Mannawanis building and hope to have more space later on.
- Should contact Portage College Food Processing to see if they can be involved in the project.
- Should also be in contact with our MP and MLA.
- Mayor Andersen thanked them for their presentation and the time they have put into this project.

Mayor Andersen called the regular meeting to order at 19:55 Hours

- 1) Moved by Don Padlesky  
That, the Agenda be adopted as read.

“CARRIED”

- 2) Moved by Ken Kwiatkowski  
That, the minutes from January 27<sup>th</sup>, 2014 Regular Council meeting be adopted as read.

“CARRIED”

#### **BUSINESS FROM THE MINUTES:**

- When we are allowing groups to rent our facilities at the break even cost or no charge we should indicate why and what the event is.

#### **COUNCIL COMMITTEE REPORTS:**

##### **Edna Gervais**

St. Paul & District Chamber of Commerce

- AGM February 4<sup>th</sup>, 2014
  - ❖ Elections were held:
    - President-Alice Herperger
    - Vice President-Kevin Bernhardt
    - Treasurer-Gisele Nielsen
    - Directors-Renee Moore, Janelle Faryna, Graham Gertz, Tina Hull
  - ❖ The Chamber held various events throughout 2013.
  - ❖ With the funding from the County of St. Paul and the Town of St. Paul as well as some great fundraising efforts from the Rodeo Supper the Chamber is in a fairly good financial position and they hope to continue that success in 2014.
- Regular Meeting-February 6<sup>th</sup>, 2014
  - ❖ Monthly meetings have now been changed from 7:00 am to 7:30 am at the Community Futures Board room, the second Wednesday of the month. Everyone is welcome to attend.
  - ❖ There will be another EARN event held March 5<sup>th</sup>, 2014 at 7:30 am with guest speaker Darci Lang. The cost is \$25.00. Call the Chamber to register. There will be posters and it will be advertised in the newspaper and on social media.
  - ❖ St. Paul will be hosting the first “Law Day” on Tuesday April 1<sup>st</sup>, 2014. This has been done in many other parts of the country, now we will have the opportunity to experience it here. It is meant to give everyone a chance to view a mock trial and visit the courthouse. It is being spearheaded by Renee Moore a lawyer at Lamoureux, Culham LLP. We will have more details on that in the next few weeks.
  - ❖ The public forum did benefit the Chamber. It let businesses know what they had to offer. The Chamber would like a good working relationship with the Town of St. Paul.

- ❖ Memberships increased 8%. More businesses are requesting to be Chamber members.
- ❖ The Chamber has increased their rates.

### **Don Padlesky**

- The City of Edmonton is switching to LED lighting. Is the Town looking into this also? Ron said that the Town will be looking into LED lighting for our street lights and facilities.
- Noticed that the Library is advertising on the Portage College sign and not the Town of St. Paul sign. They do not advertise on the Town sign as they were told they would be charged for the advertising. Administration will follow up with Gary.

### **Ken Kwiatkowski**

#### Marketing Committee

- Held our meeting on February 4<sup>th</sup>, 2014.
- We had Kevin Kisilevich from Go East. He gave us copies of his 2013 magazine that profiles all the communities East of Edmonton. They also list all campsites in the area.
- The Town of St. Paul Facebook page is up and running. If anyone has any information they would like posted on Facebook send it to Cindy and Marina.
- Mayor Andersen suggested looking into business card maps.

### **Judy Bogdan**

- Attended Marketing meeting on February 4<sup>th</sup>, 2014.

#### Evergreen

- Attended the Appeal for Waiver on February 7<sup>th</sup>, 2014. The well in question will not be capped. Previous studies were done prior to Evergreen being located beside the grazing pasture.
- Upcoming meeting on February 13<sup>th</sup>, 2014: We will receive report regarding issues that were to be brought to Environment Minister.

#### HUB

- There are 82 members now, the most recent being Blue Quills First Nations.
- Paul Pelletier did a presentation on Portage College.
- The Government is really stressing collaborative partnerships for grant funding.

### **Dwight Wiebe**

#### Uniform Quality Management Plan

- Will include this with our procedural manuals.
- All the details of our building, electrical, plumbing and gas permits are now under one quality management plan. It details what we inspect and to what levels.

#### 3) Moved by Don Padlesky

That, we accept the Uniform Quality Management Plan as presented.

“CARRIED”

#### GST Audit-Luckett Wenmann & Associates (LWA)

- At January 27<sup>th</sup>, 2014 Council meeting we received a letter from LWA to complete a GST audit. At that time Council decided to not complete the audit. Would like to reopen for discussion. It is an opportunity for the company to come in and review our files to see if we are entitled to a GST rebate. Would like to see if the Town qualifies for a rebate/refund.
- This company came in 10-12 years ago, occupied staff for a couple of days and did not find much of a rebate.
- Vermilion completed this audit a couple of years ago and received a little over \$100.00.

- 4) Moved by Dwight Wiebe  
That, we hire Lockett Wenman and Associates (LWA) to complete a GST audit for the Town of St. Paul.

CARRIED”

**Norm Noel**

- Attended Municipal Planning Commission meeting on February 4<sup>th</sup>, 2014.
- February 6<sup>th</sup>, 2014 - attended meetings with Minister of Alberta Environment and Sustainable Resources at the County Office. Minister Campbell shared some of his visions for our province and answered any questions anyone had. It was interesting to hear his vision of regional waste management with the use of garbage fueled power generators at the center of his vision.
- February 6<sup>th</sup>, 2014 - attended site visit at the old transportation building with a representative from the St. Paul Museum present. It is great to see the dedication this group is putting into preserving our history.
- February 6<sup>th</sup>, 2014 - attended St. Paul Champions for Change meeting. They questioned when they might receive the Town's promise of financial support to continue many of the projects they want to undertake.
- Amil Shapka from Downtown Revitalization group has been very active and held their first Home Made Jam Concert. They made \$500.00 at this event. The dates have been set for this year's party in the Park summer concerts. There will be a total of 4 outdoor concerts with the final one also being a street dance. Concerts will be held every second Wednesday in July and August.
- Amil also said that this year's banner program is all set to go and so far one mural location has been selected and that being the side of the Mannawanis Friendship Center. They have discussed other locations due to the new building going up North of Mannawanis that would block the mural. The downtown group is also looking at possibly purchasing a statue named "Four Legged Spirit Being" to be possibly displayed at the west corner of Racette School block. Negotiations and fundraising still have to take place.
- St. Paul Shiver Fest is ready to take place this coming weekend. There will be events held Saturday & Sunday with Monday being the big day with various events being held at Reunion Station and the annual Cabane a Sucre taking place. There will be a free shuttle service between the two event sites.
- Champions for Change annual AGM is scheduled for Thursday March 20<sup>th</sup>, 2014 at 7:00 pm at the Community Futures Board Room.
- Received questions on why there is a lifetime license for cats but not one for dogs? Originally dogs were not set up to have lifetime licenses; however Ryan may review and change this in the future.
- Would like administration to look into online payment options for accounts receivable.
- Will the automatic doors be installed at the pool entrance to assist with wheelchair and stroller access? Will follow up with Gary.

**MAYOR'S REPORT**

**Glenn Andersen**

- Zarowny Motors recently relocated their business. Tankers are parking in front of the business on the service road and blocking the businesses. Ryan and Shane will follow up.
- Reviewed the Management minutes: Parent Link is a good program. How do they promote it? The Town could add more information to our Website. FCSS has their own website and should have more detailed Parent Link information.
- Would like Administration to look into T4's and pay stubs to be e-mailed to staff.
- There are 5 County residents that have purchased but not installed their back flow preventers. A back flow preventer protects the water by not allowing contaminants to flow back into the line. If they do not install the back flow preventers their water will be shut off. Bert is following up with them.

- Received a letter from The Association of Professional Engineers and Geoscientists of Alberta (APGA) inviting Council to attend the annual visit with volunteers, permit holders and business leaders on Tuesday March 11<sup>th</sup>, 2014 in Cold Lake. Council is welcome to attend on their own time.
- Maya Fransishyn from MESA Consulting Corp sent Council information regarding hiring her to complete grant applications. She will be in Town on February 11<sup>th</sup>, 2014 and would like to meet with Council. She is requesting the Town pay \$220.00 to reimburse her fuel expenses.

5) Moved by Ken Kwiatkowski

That, we invite Maya Fransishyn to make a presentation to Council on February 11<sup>th</sup>, 2014 and that we pay her \$220.00 for fuel expenses.

“CARRIED”

- We need to send representation to the ACFA Flag Raising Ceremony on March 7<sup>th</sup>, 2014. Councillor Bogdan will attend.
- Marvin Bjornstad from Railway Trestle met with the MD of Bonnyville this week. The Town and County of St. Paul are waiting to see what the MD of Bonnyville is doing regarding providing funding towards the trestle repairs. Muni-Corr has a \$150,000.00 shortfall that they will cover for the time being. Muni-Corr has put \$250,000.00 towards trestle repairs so far.

#### **ADMINISTRATION REPORT**

- Building Permits: \$163,888,000.00 has been spent in our Community over the past 8 years. This does not include grant funding.
- Distributed information for the 2014 UDI Alberta Annual Conference in Banff May 8<sup>th</sup> – 9<sup>th</sup>, 2014.
- Automated Traffic Enforcement - Global Traffic-administration will set up a meeting at 6:00 pm on February 24<sup>th</sup> or March 10<sup>th</sup>, 2014 with Council, By-Law Enforcement and the RCMP to discuss the presentation.
- Evergreen Landfill By-Law #12 - Councillor Noel contacted Ramona at Evergreen for her to look if there were any amendments to this By-Law. The Financial information was when the Commission was first set up. The information should be updated.
- Joint Council mixer: will discuss available dates with the County at our meeting on February 13<sup>th</sup>, 2014.
- Received information regarding the implementation of TRAVIS Multi-Jurisdiction (TRAVIS-MJ) and the sharing of permit fees with our municipal partners effective April 1<sup>st</sup>, 2014. With this system we will be notified of oversized units traveling on Highway 881 and 29. They will forward the agreement to Administration.
- Museum Site Visit-When the Animal Shelter leaves, the building will be destroyed. When the building is demolished the power in that area will have to be re-done.
- Received an invitation to Portage College 1<sup>st</sup> Food Sciences Spring Gala on May 10<sup>th</sup>, 2014. Individual tickets are \$125.00 while tables of 8 are available for \$1,000.00. Will table this item until next meeting.
- The Town will have the Musical Ride. We have set up a meeting on March 11<sup>th</sup>, 2014 to discuss what facilities they need and confirm what date it will be. The event needs to be run through a non-profit organization. We will run it through the Splash Park or CAP arena. Last time we also had the Bugle Band play. We will look if they are available.
- Reminder about the Joint Council supper meeting on February 13<sup>th</sup>, 2014 at 5:00pm at the County of St. Paul Office downstairs.

“CARRIED”

6) Moved by Ken Kwiatkowski

That, we move into Camera at 21:32 Hours.

“CARRIED”

- 7) Moved by Dwight Wiebe  
That, we move out of Camera at 21:57 Hours.

“CARRIED”

- 8) Moved by Judy Bogdan  
That, we Adjourn at 21:58 Hours.

“CARRIED”

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**Glenn Andersen** Mayor

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**Cindy Litwinski** Recording Secretary